

## INBRIEF

## Federal Judicial FJAA Assistants Association

## OFFICERS 2011-2012

**JENNY RUDOLPH  
PRESIDENT**

c/o Hon. Alma L. Chasez  
U.S. Courthouse, Room B-347  
500 Poydras Street  
New Orleans, LA 70130  
Phone: 504-589-7610

**TRACY CASTLE-DIAZ  
PRESIDENT-ELECT**

c/o Hon. Carmen E. Garza  
U.S. Courthouse,  
100 North Church Street  
Las Cruces, NM 88001  
Phone: 575-528-1675

**GUDRUN SWOBODA  
VICE PRESIDENT**

c/o Hon. William H. Baughman, Jr.  
U.S. Courthouse, #10A  
801 W. Superior Ave.  
Cleveland, OH 44113  
Phone: 216-357-7220

**CATHY B. GRAY  
SECRETARY**

c/o Hon. Jon P. McCalla  
Clifford Davis and Odell Horton  
Federal Building  
167 North Main Street, Room 1157  
Memphis, TN 38103  
Phone: Voice: 901-495-1291

**CARLA GIBSON BAKER  
TREASURER**

c/o Hon. Karen Wells Roby  
Hale Boggs Federal Bldg. #B-437  
500 Poydras Street  
New Orleans, LA 70130  
Phone: 504-589-7616

**GWENDOLYN HUNTER  
PAST PRESIDENT**

c/o Hon. Lance M. Africk  
U.S. Courthouse, #C-405  
500 Poydras Street  
New Orleans, LA 70130  
Phone: 504-589-7605

**CYNTHIA CHAPMAN  
PARLIAMENTARIAN**

c/o Hon. Henry F. Floyd  
U.S. Courthouse, 2nd Fl.  
201 Magnolia Street  
Spartanburg, SC 29306  
Phone: 864-591-5300

*Jenny Rudolph, President*



## HAPPY NEW YEAR!

The hustle and bustle of the holidays are over and hopefully we are all still on track with our New Year's resolutions. I would like to take this opportunity to thank you for your vote of confidence in electing me to serve as your President. I pledge to you that I will do my very best for this wonderful Association.

This is the one time each year we share our newsletter with all Judicial Assistant/Secretaries, even those who are not members. As you read through this publication, I ask you to please consider joining or rejoining FJAA. We are all keenly aware of what's going on with our national economy. The judiciary, like everyone else, is facing trying economic times. No, we haven't received COLA's or raises and obviously we are not going to again in 2012, but our dues are still extremely reasonable. I urge each of you to please join us in continuing our efforts to keep the FJAA an important and vital association.

Our annual educational conference held in Seattle, Washington was a huge success. We had a larger than usual number of attendees and a wonderful line-up of speakers. A more detailed summary of the conference can be found within the newsletter. I would like to take a moment to express my heartfelt thanks to the Seattle conference committee. Bravo! We could not have asked for a more successful conference. Everything proceeded seamlessly and smoothly and they made it look effortless. Thank you again for a job well done!

Our 2012 educational conference will be held in beautiful and always sunny San Diego, California. San Diego boasts wonderful beaches, arts and culture, restaurants and the incomparable San Diego Zoo. Further information will be provided in the next newsletter. Suffice it to say that this destination will be a fantastic place for our conference. The San Diego conference committee is already hard at work planning another fantastic agenda.

I will be attending the annual Judges' Secretaries Advisory Group ("JSAG") meeting in April. An update of what transpired will be provided in the next newsletter. I am really looking forward to meeting the JSAG members whom I have not had an opportunity to meet and to also to seeing those I already know through FJAA.

Finally, in closing, I would very much like to encourage each of you to join, renew or rejoin FJAA. It is important that we all work together and keep in mind that while each of our situations may be different, we are all striving for the same goals. Please visit our website at [FJAA.net](http://FJAA.net) and see what we have been up to.

I look forward to working with each of you this year. If you have any questions, comments or suggestions, please feel free to contact me.

Jenny Rudolph

# CIRCUIT NEWS



## First Circuit



### *Circuit News*

Four of us from the First Circuit attended the conference in Seattle: Deann Harvie and Marsha Heath (DME), Linda Tsiatsios (DNH), and myself (DPR). The Conference proved to be everything we had expected, with many educational and interesting presentations, and lots of networking with our dear colleagues from all over the nation. Of course, the extra-curricular activities were also fun and exciting. I will not go into details since I know this issue is full of that.



Hope you all had a wonderful Holiday Season!

### *District of Maine*

Congratulations to Nancy Torresen, who was confirmed by the United States Senate on October 3, 2011, to be appointed as the seventeenth federal district judge for the District of Maine. Judge Torresen is the first woman to be appointed as such in the District of Maine. She received her law degree in 1987 from the University of Michigan Law School and her undergraduate degree in 1981 from Hope College in Holland, Michigan. Judge Torresen has long served the public with distinction as an Assistant United States Attorney for the District of Maine. To date, Judge Torresen's staff includes Renee Bender, judicial assistant, Phoebe Fischer-Groban, law clerk, and Erica Johanson, law clerk. Congratulations to Judge Torresen and her staff! We encourage Renee to join the Association through our free one-year membership by just filling out the membership form she will receive via email soon.

### *District of Puerto Rico*

Our dear colleague, Yolanda Carrillo, retired on December 31, 2011, after 28 years of federal service. Yolanda started in 1983 with the FDIC and later, in 1991, she applied for and was appointed secretary to then Chief Deputy Clerk José Morales in the District Court, a position she held until 2002. During that time, she was also the CJA Clerk and the first swing-pool secretary in this District. In 2003, Yolanda became then Chief Judge Héctor Laffitte's Judicial Assistant until 2007, when Judge Laffitte resigned his position. She then became Magistrate Judge Bruce McGiverin's Judicial Assistant until her retirement. Yolanda has been a wonderful colleague and friend. We wish her many healthy years to enjoy retirement with her family.



## Second Circuit

*Janet Hansen*



### **Court of Appeals:**

The Honorable Susan L. Carney was formally inducted as a United States Circuit Judge, Second Circuit Court of Appeals, at a special session of the Court on November 30, 2011 in New York City. Judge Carney's husband, Lincoln Caplan, her mother, Cleo Carney, and her daughter, Molly Caplan were part of the robing ceremony. These family members, plus two aunts, Marya and Kassia Olgas, held the Bible as Judge Carney was sworn in by Judge Levin Campbell, Senior Circuit Judge, U.S. Court of Appeals for the First Circuit, whom she had clerked for. It was a wonderful event and we send our congratulations to Judge Carney!

On November 29, 2011, the United States Senate unanimously approved the appointment of United States District Judge Christopher F. Droney to the Second Circuit Court of Appeals. Judge Droney was appointed a U.S. Attorney in 1993, and then was appointed a District Judge for the District of Connecticut in 1997. Both appointments were made by former President William Clinton. Judge Droney also served as Mayor of West Hartford, CT. We extend a hearty congratulations to Judge Droney and look forward to welcoming his Judicial Assistant, Gail Szczygiel, to our Court.

The Honorable Wilfred Feinberg, Second Circuit Court of Appeals, officially closed his chambers on November 18, 2011 after 50 years of federal service on the district and circuit courts. After 10 years of wonderful service to Judge Feinberg, his Judicial Assistant, Amelia Koffman, has accepted a position as the Judicial Assistant to The Honorable Amalya L. Kearse, a Senior Judge with the Second Circuit Court of Appeals. We wish Judge Feinberg good health and happiness in his retirement, and also congratulate Amelia on her new position. We look forward to many more years of working with Amelia!

Four Judicial Assistants from our Circuit, Sue Meyer, Ann Pisacano, Barb Whelton and I, along with several Clerk's Office and SAO representatives, attended the Appellate CM/ECF Symposium in Dallas, Texas, in early November. We are all impressed with the program and its development and look forward to the projected launch of the chambers component in the Second Circuit in Spring 2012. Though we will likely use it moderately as the program is introduced, it has great potential to be an organizational tool that will simplify chambers management. CM/ECF developers are currently working on creating an attractive desktop view that will show pending motions and items requiring action all in one place, and that will allow the user to add pertinent "apps" to the desktop such as apps related to travel planning and weather, etc.

### **District of Connecticut:**

Due to Judge Droney's appointment (see Court of Appeals news above), the search is on for Judge Droney's replacement as a District Judge! Stay tuned regarding his replacement!

Magistrate Judge Thomas P. Smith, Hartford, CT, was reappointed to a *fifth* term beginning November 2, 2011. Congratulations to Magistrate Judge Smith!

### **Southern District of NY:**

The Honorable J. Paul Oetken was formally inducted into the United States District Court for the Southern District of New York on Thursday, October 27, 2011. Prior to his appointment, Judge Oetken was Senior Vice President and Associate General Counsel of Cablevision Systems Corporation. He also practiced law at Debevoise & Plimpton in New York City. Judge Oetken's chambers are located in the Daniel Patrick Moynihan Courthouse at 500 Pearl Street in Manhattan. Congratulations to Judge Oetken!

(continued on next page)



**Eastern District of NY:**

The renovation of the U.S. Bankruptcy Courthouse, 271 Cadman Plaza East, in Brooklyn, NY continues. New windows have been installed and the repointing of the brickwork and facing is ongoing. This is a beautiful building with a mix of old and new architecture and these improvements will only enhance its beauty.

**Western District of NY:****The Dawn of a New Courthouse, and the Passing of a Very Special Man**

On Monday, November 28, 2011, Chief Judge William M. Skretny of the Western District of New York opened the new United States Courthouse in Buffalo for business with a brief ribbon-cutting ceremony. The elliptical, 10-story glass-enclosed structure was 15 years in the making for Chief Judge Skretny, GSA, and all others who worked so hard to bring it to fruition. It is the most expensive office building in Buffalo, costing \$137 million. A glass-covered pavilion has the 4,543 words of the U.S. Constitution etched into it. The courthouse boasts the latest technological advancements throughout its offices and courtrooms. Its veil of glass from top to bottom also allows for spectacular views of downtown, Lake Erie, the mighty Niagara River, and Canada.

Although the ceremony on November 28 was a small one, many notable people were in attendance. Most of the Federal Judges and Magistrate Judges attended, including Senior Judge John T. Curtin, who turned 90 in August. Additionally, while Chief Judge Skretny was giving his opening remarks, his 96-year-old father, Mr. William S. Skretny, arrived. Judge Skretny paused from his speech to recognize his father, who often came to watch his son preside in the old courthouse.

Mr. Skretny was beaming with pride at the new building, and he was greeted by many. Very sadly, Mr. Skretny passed away the very next morning in his sleep. We send our condolences to Judge Skretny and his family.



Below is a picture of the Christmas tree at Rockefeller Center taken last week by Jeanette Santos, Judicial Assistant to Judge Debra A. Livingston, in the pouring rain! It turns out this is a great time to visit the tree—very few others were there! Many thanks Jeanette!

And on that note, the Second Circuit would like to wish everyone a wonderful holiday season and a very happy, healthy New Year! Happy Holidays to all!

Janet F. Hansen  
Judicial Assistant to  
Judge Jose A. Cabranes



NEWSLETTER PUBLICATION  
DATES

January 15, 2012  
April 15, 2012  
July 15, 2012  
October 1, 2012

## THIRD Circuit



***Roseanna Lambiase***

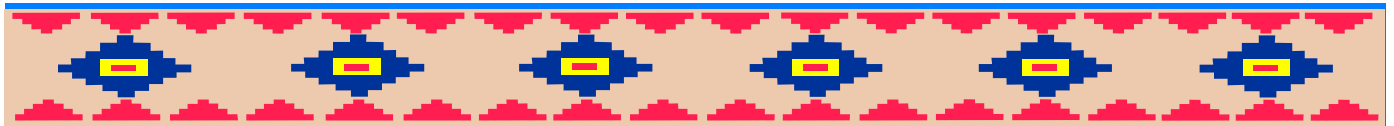
2011 was an eventful year in New Jersey. Earthquakes are a rare occurrence here, so people were startled and somewhat frightened when at about 2 p.m. on August 23rd, buildings swayed, houses shook and water in swimming pools sloshed around. The 5.8 quake was centered in Virginia and the shockwaves traveled up the Northeast coast. Fortunately, there was no damage locally, but the unnerving aftershocks continued for several hours.

If that was not enough to bring people to their knees, five days later on August 28th, Hurricane Irene unloaded her fury on our fair state. Rivers overflowed, highways were flooded and areas that never flooded before were inundated. Since many of our rivers are tidal, the unusually high ocean tides further exacerbated our dilemma. No one weathered (no pun intended) the storm without incurring damage, including this writer.

But Mother Nature was not finished with New Jersey yet. In late October, we were hit with a BLIZZARD! Keep in mind, at this time of the year snow is a rarity. The trees have not yet dropped their foliage, so the heavy falling snow clung to the leaves and branches, creating havoc everywhere. Gov. Christie declared the second state of emergency within a 60-day period with fallen trees and downed power lines blocking almost every street. Some areas were without electricity for more than a week.

On a happy, personal note, this year two of my grandchildren graduated from high school and one from college. My granddaughter, Emily graduated from Del Oro H.S. in Penryn, CA and is now attending Baylor University in Texas, and Annie graduated from Bueno H.S. in Sierra Vista, AZ and is attending Cochise College. My grandson, Ian graduated from Western Michigan University at Kalamazoo, MI with a B.A. in Education. Needless to say, I racked up some hefty airline miles.

By now the hectic holiday season is over and so I wish each and every one a very Happy and Healthy 2012. Be thankful for all we have and say a prayer for our Nation.



## Fourth Circuit

***Dianne Hillman***

I am happy to be your new Fourth Circuit representative for 2012. In 2001, I moved from Texas to Columbia, South Carolina, with no job. Fortunately, a temp job was available with then Chief U.S. District Judge Joseph F. Anderson, Jr., who hired me as his Judicial Assistant three months later. Thus began my career with the federal court. I moved on to work for the next Chief Judge, David C. Norton, for four years. This year I am working for the newest Chief Judge, Margaret B. Seymour. With ten years in the federal courts, I can honestly say I have worked for the best judges. I am also the Chair for the FJAA Audit Committee and serve on the Conference Planning Committee. My other job is traveling grandmother. With one daughter in Texas and the other one in Tennessee, I travel to see my three grandchildren quite often.

Deborah Estep was hired as the new Judicial Assistant for U.S. Circuit Judge G. Steven Agee. Judge Agee and Deborah serve the Court in Salem, Virginia. We welcome Deborah to the Fourth Circuit. (continued on next page)

U.S. Magistrate Judge Michael F. Urbanski of Roanoke, Virginia, was elevated to U.S. District Judge for the Western District of Virginia. The Senate unanimously confirmed Judge Michael F. Urbanski, nominated by President Obama, as a U.S. District Judge to fill the vacancy of U.S. District Judge Norman Moon's seat. In 1978, he received his B.A. from the College of William and Mary and then received his J.D. from the University of Virginia Law School in 1981. After serving as law clerk to Chief Judge James C. Turk and working in private practice at Vinson & Elkins in Washington, DC, from 1982-1984, he continued his career at Woods, Rogers in Roanoke, VA, from 1984 until 2004. Judge Urbanski was appointed as Magistrate Judge for the Western District of Virginia and joined our court family in 2004. Sue Depuy, his experienced Judicial Assistant, continues to work for him in District Court.

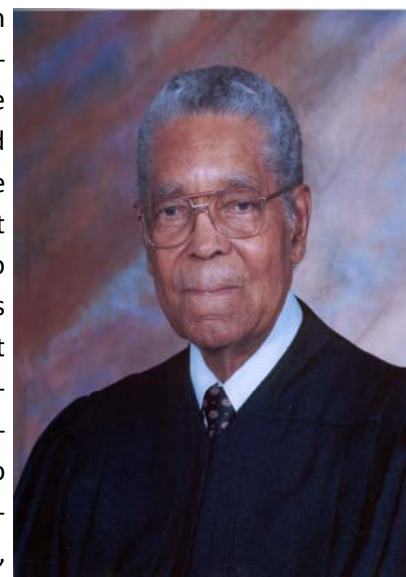
Robert Ballou, a Roanoke, Virginia attorney, was named magistrate judge for the federal courts in Western Virginia. Ballou, a member of the firm Johnson, Ayers & Matthews, was selected to fill the vacancy created when Judge Michael Urbanski was elevated to the district bench. He earned both his undergraduate and law degrees from the University of Virginia. After serving as a law clerk for a federal judge in Louisiana, he returned to Roanoke. His father, Ernest Ballou, was a widely respected Circuit Court Judge. It was only after the magistrate judge's position became available that Ballou said he decided to try to follow in his father's footsteps. Betty Lewis, who attended both investiture ceremonies, said the ceremonies were very impressive with the number attending and the outstanding speakers.

Four Judicial Assistants from the Western District of Virginia traveled to Seattle for the FJAA Conference in October. Jan Taylor, who is Judicial Assistant to Chief Judge Glen Conrad, shared her first experience with Sharon Callahan, Shirley Simpson, and Betty Lewis. Betty said that Jan remarked that she does not plan for it to be her last! Betty Lewis concluded with the thought that it is always good to meet others doing the same type of work you are so you can exchange ideas.

On October 8, 2011, U.S. District Judge James C. Dever, III, became Chief Judge for the Eastern District of North Carolina in Raleigh. He received his law degree with high honors from Duke University School of Law. Judge Dever has been a district judge since 2005 and is a senior lecturer at Duke.

U.S. District Judge Timothy M. Cain is the newly-appointed district judge in Anderson, SC. After earning his law degree from the University of South Carolina School of Law, he served as a public defender, an assistant county solicitor, and an associate with several law firms. During Cain's time in private practice, he worked alongside U.S. Senator Lindsey Graham. Judge Cain became a family court judge in 2000. Jane White, his long-time employee of twenty-three years, is his Judicial Assistant. Jane worked many years as a paralegal and office manager in various law firms. She served Judge Cain in this capacity while he was in private practice, and then as his administrative assistant in family court before coming to work with the federal court. Jane, married to her husband Robert for 33 years, enjoys reading, baking and walking.

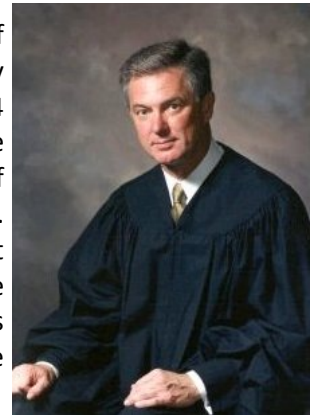
The death of Senior U.S. District Judge Matthew J. Perry, Jr., last year left an empty place in the hearts of our Court family. Judge Perry was the first African-American lawyer from the Deep South to be appointed to a federal bench when he was appointed to the United States Military Court of Appeals by President Gerald Ford in 1976. He became South Carolina's first African-American U.S. District Judge for the District of South Carolina when appointed to the judgeship by President Jimmy Carter in 1979. After taking Senior Status in 1995, Judge Perry continued to serve as one of our most distinguished and respected federal judges right up until his passing. True to form, Judge Perry worked in chambers and attended a retirement luncheon the day of his passing. The Federal Courthouse in Columbia, SC, was dedicated in his honor in 2004 as the Matthew J. Perry, Jr. U.S. Courthouse. Whether arguing before the court or adjudicating from the bench, Judge Perry devoted his life to the pursuit of equality for all persons. The way Judge Perry lived his life is best described in the profound words of Maya Angelou: "Diversity makes for a rich tapestry, and we must understand that all the threads of the tapestry are equal in value no matter what their color." Gloria Burnside, Judge Perry's judicial assistant, has been (continued on next page)





Closing the Chambers since his death. She will be retiring in January with over 38 years with the Court.

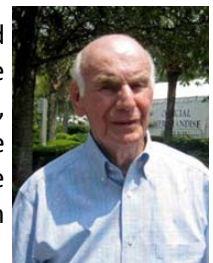
The Senate confirmed U.S. District Judge Henry F. Floyd to serve as a U.S. Court of Appeals Judge in October 2011. The unanimous vote demonstrated a rare bipartisan display of support for a judicial nominee of President Barack Obama. The Fourth Circuit now has 14 full-time judges, the most it has had since Congress expanded it to 15 seats in 1990. Judge Floyd's elevation gives South Carolina four members on the Fourth Circuit as he joins Chief Judge William Traxler and Judge Dennis Shedd, along with Senior Judge Clyde Hamilton. Judge Floyd, a University of South Carolina Law School graduate, was named as a District Judge in 2005 by President George W. Bush. Among his high-profile cases as a federal judge was his 2005 ruling that granted habeas rights to alleged terrorist Jose Padilla. Judge Floyd is highly regarded among his peers. Cindy Chapman, our FJAA Parliamentarian and Judge Floyd's Judicial Assistant, will continue working for Judge Floyd in Spartanburg.



Magistrate Judge Bruce Howe Hendricks welcomed new judicial assistant Allison Rogers to his chambers in October. A native of South Carolina, Allison graduated from the University of South Carolina in 2003 and the School of Law in 2006. She brings her law firm experience, as well as, two clerkship experiences with Senior District Judge P. Michael Duffy and U.S. District Judge Richard M. Gergel to Judge Hendricks' chambers in Charleston, SC.

A portrait unveiling and reception was held for Magistrate Judge Joseph R. McCrorey at the Matthew J. Perry, Jr. U.S. Courthouse in Columbia, SC, on November 17, 2011, one day before his 65<sup>th</sup> birthday. His son Sam attended the ceremony to unveil his father's portrait. Members of the Court and legal community attended the ceremony. Judge McCrorey retired on December 31, 2011 with twenty years on the bench, having been appointed in September 1991. He continues to serve the Court as a recall judge for 2012 and his judicial assistant Gwen Kittrell continues working for him.

Senior U.S. District Judge Sol Blatt, Jr., of Charleston, SC, celebrated his 90th birthday and 40th anniversary on the bench in December 2011. He is the longest-serving District Judge in the Fourth Circuit and no Circuit Judge has served as long as he has. Janice Pearce, his judicial assistant, is the longest-working employee of the U.S. District Court in the District of South Carolina. She worked in the Clerk's Office in 1968 and began her career with Judge Blatt in August 1971. I'm sure Janice could write a book on the changes she has seen in the court throughout her forty years with Judge Blatt.



### **Drug Court First Anniversary in Charleston, SC**

Information provided by Robbie Polston, Courtroom Deputy, and Lori Johnson, U.S. Probation Officer

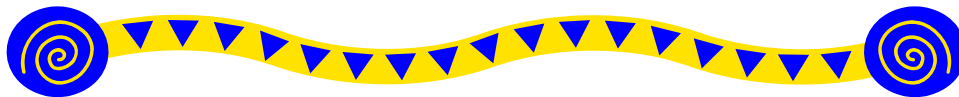
The BRIDGE program, a Drug/Re-entry Court, designed for individuals on pretrial and post-conviction release who suffer from substance abuse and/or addiction began in 2010. The pilot program is being overseen by U.S. Magistrate Judge Bruce Howe Hendricks in Charleston; however, it is a cooperative effort between the U. S. District Court, U.S. Probation Office, Federal Public Defender's Office, and the U.S. Attorney's Office. All participants must be able and willing to abide by the rules and phases of the program for a minimum of one year. Participants engage in varying levels of treatment which address their substance abuse and/or addiction. Regularly scheduled Court appearances, in which the participant must attend, are held to assess participant progress and address any noncompliance. Because this program is strictly voluntary, the participant is free to withdraw at any time. Failure to abide by the mandates of the program may result in the participant being terminated from the program and returned to the traditional Court process.

Participants who were previously sentenced and graduate from the program may receive a one-year reduction in their term of supervised release or probation. If the participant entered the program in the pretrial stage, upon successful completion of the program, the participant will receive either a motion for downward departure, reduction in charge to a lesser offense, recommendation for a non-guideline sentence, referral to Pretrial Diversion, (continued)

(cont'd) or dismissal of the charge. Presently, ten defendants are participating in the BRIDGE Program. Most have been charged with non-drug offenses that were driven by their addiction. Successes already achieved include the only female participant obtaining her GED and maintaining a drug-free, healthy pregnancy.

On November 29, 2011, the BRIDGE Program celebrated its first anniversary. The BRIDGE Participants and Team celebrated the week after the regularly scheduled Drug Court hearing. Nine of the ten participants appeared for their scheduled court hearing; the tenth was participating in a voluntary in-patient treatment program. Following the hearing, we had a few brief presentations, including remarks from U.S. Attorney Bill Nettles, Chief U.S. Probation Officer Dickie Brunson, Senior U.S. District Judge Michael Duffy, Magistrate Judge Bruce Hendricks, and several BRIDGE Team members. All speakers praised the participants for their continued success and charged them with the task of remaining on track for their own benefit and for the continued success of the pilot BRIDGE Program. Many members of the Court family and participant's family members and friends also attended. After a group photo, Judge Hendricks and several BRIDGE Participants, Team members, and friends and family walked over the Ravenel Bridge to mark the anniversary and honor the program motto, "Building a Bridge to Sobriety."

Wishing everyone the best for the New Year, Dianne



## Fifth Circuit



*Glenda Signal*

Greetings from New Orleans!

Welcome to our new JAs and thanks to our returning members. We've had several new hires within the circuit and two of them are from the Eastern District of Louisiana - and we are expecting a third District Judge, so hopefully we will have another new member.

Our new members are:

Mary Elizabeth Winter, JA to Bankruptcy Judge David R. Jones - Houston, TX

Josef Cortez, Assistant Secretary to Circuit Judge Emilio M. Garza - San Antonio, TX

Heyda A. Rios, JA to District Judge Marina Garcia Marmolejo - Laredo, TX

Heidi Rousselle, JA to District Judge Nannette Jolivet Brown, New Orleans, LA

Mary Medders, JA to District Judge Jane Triche Milazzo - New Orleans, LA

If there's any news you'd like to share with us, feel free to email or call me.

As previously mentioned, please encourage your fellow JAs to join the FJAA. Remember - "THERE'S STRENGTH IN NUMBERS!"



## SIXTH Circuit



*Kelly Kopf*

(Articles submitted by Gudrun Swoboda from Northern District of Ohio)

Jo Ann Lillibridge, Judicial Assistant to Magistrate Judge Vernelis K. Armstrong, retired in October, 2011, from the United States District Court in Toledo, Ohio, where she worked for 17 years. Prior to her time with the Court, she spent about 2.5 years working part-time at GSA, 4.5 years working at the IRS (two different stints), and 17 years at the United States Attorney's Office (15 of which she spent working with now Judge Armstrong) – in total, she retired with 41 years total time (32 years with Judge Armstrong). Jo Ann was delightful to work with and attended several FJAA Conferences.

Several Cleveland JAs and Toledo JAs traveled to Sandusky to celebrate Jo Ann's retirement on December 11, 2011, where she was treated to lunch and presented with a beautiful crystal bowl engraved with the Court seal, her name and dates of service.

Jo Ann will be missed, but we are all happy for her and this new phase of living!



Dorothy (Dottie) Williams, Judicial Assistant to District Judge Dan Aaron Polster, retired on December 30, 2011, from the United States District Court in Cleveland, Ohio, where she worked for 21 years. Dottie's career with the Court began with temporary positions when she worked for Judge John M. Manos for six months, followed by six weeks with Magistrate Judge Joseph W. Bartunek. Upon being hired full-time, she spent seven years working with District Judge William K. Thomas, six months working with Sixth Circuit Court Judge Anthony J. Celebrezze, six months working with Judge David D. Dowd, and the last thirteen years with Judge Dan Aaron Polster.

Dottie's retirement celebration was held at the Ritz-Carlton, where the Cleveland JAs, together with four retired Cleveland JAs, treated her to lunch and presented her with a beautiful crystal bowl engraved with the Court seal, her name and dates of service.

The Cleveland JAs have been getting together monthly since 2004 for a pot luck luncheon to visit and celebrate the birthday(s) and/or holiday of the month. Dottie will continue to attend these luncheons to stay in touch with her friends at the Courthouse.

Dottie joins her husband, Bud, in retirement, and they look forward to a lot of traveling, beginning with a month in Hawaii in February. She also hopes to spend more time with her two year old grandson and four month old granddaughter.



## Seventh Circuit



*Melissa Hardin*



Deborah Patton, Anne Wolf, Neva Kanelos, Linda Rux and Whitney Willett.

Hello All,

By the time you read this, the holidays will be over; I hope everyone had happy ones. The photo above is of the five attendees our Circuit sent to the National Convention in Seattle last October.

All attendees reported that the conference was wonderful and they really enjoyed the topics. Debbie shared with me that she especially liked the parts on social media networking as it gave you something to really think about. She hadn't given it much thought since she's not all that into it, but they brought up the subject of jurors having access to Google, etc., when they are deliberating, and that some jurors have been known to Google to see if testimony was really accurate. For example, someone said it took them so long to get from one place to another and the juror Googled to see if that was accurate. Another example was where a juror attempted to add a witness to her Facebook as a friend because he was cute. Whitney and Anne also reported that they had a great time! It was Whitney's first conference and she hopes to go back every year now as it was interesting and current topics are discussed. We send a big thank you to all who worked on such a great conference!

## EIGHTH CIRCUIT



*Leslie Walker*

I am very pleased to be the new Eighth Circuit Representative. I'd like to thank Rebecca Baertsch for all of her hard work. It will be difficult to fill her shoes.

I was born and raised in Sioux City, Iowa. I married Doug Walker and we moved to Moline, Iowa where we raised our children. My legal career started as a paralegal for the Heidman Law Firm in Sioux City, where I worked for fifteen years. I briefly left the legal field and worked as a personal banker for four years, but soon realized I missed being a paralegal. I went to work for Rhinehart Law firm for two years before I became a Judicial Assistant to Chief Magistrate Paul A. Zoss. I have been with Judge Zoss since 2002 and have loved every minute of it. Judge Zoss will be retiring in June, 2012.

Leonard T. Strand of Cedar Rapids has been selected to replace Judge Zoss. He will begin his duties as the Magistrate Judge for the Northern District of Iowa on June 11, 2012. I am very pleased to say that I will be Judge Strand's Judicial Assistant.

## NINTH CIRCUIT

*Gail Morgan*

### Here is an article by Katy Higgins, Judge Roll's JA:

To My Federal Judicial Assistant Friends:

I wanted to tell all of you just how much your prayers, thoughts and kind words meant to me this past year. I couldn't believe the telephone calls, e-mails, cards, gifts, flowers, and donations that were sent directly to me! And this has continued through this past year -- many of you I know, and many I have never met -- just checking in to see how I am doing. I lost a great friend this year -- and am blessed to have all of you as friends!

The \$100.00 donation to Salpointe Catholic High School in memory of Chief Judge John M. Roll from the Federal Judicial Assistants Association is greatly appreciated. That is where he graduated from high school and where he met his wife, Maureen. Salpointe intends to build a chapel and outdoor meeting area for the students and name it in honor of Chief Judge Roll.

Do you know what a great place we have to work? Since Judge Roll's murder on January 8, 2011, judges have come to Tucson from all over the United States -- from Hawaii to Alaska -- to assist our three district judges. When Chief Judge Roll's criminal docket was split between the remaining three active judges in Tucson, each of them had over 1,200 criminal defendants pending plus their civil caseload. Everyone in our Tucson court family pitched in and worked even harder to keep up with the caseload. I have been arranging from one to four visiting judges from many districts across the U.S. to sit in Tucson every week. Through November 2011, visiting judges sat a total of 457 days and held nearly 3,800 court hearings.

I realize that the Judicial Assistant in each chambers was responsible for clearing the calendar in their home court, arranging all the travel, preparing each judge for hearings in Tucson court, and "holding down the fort" when your judges were helping us. It was great meeting some of you who were able to travel to Tucson with your judges.

We could not have made it through this past year without all of your help! I have seen all of Chief Judge Roll's staff find new jobs -- packed all of chambers, gone through tons of papers, and moved out of chambers -- helped keep cases moving in Tucson -- and now am happy that his seat has been filled. After 19+ years with Chief Judge Roll, and 28+ years with the courts, my job is coming to completion and I will leave on December 31 and start 2012 with a new life -- retirement.

I do remember how interesting, exciting and fun my 27+ years were and leave with those happy memories. Thank you for your friendship, your kindnesses, your laughter and your tears.

**Work as if it was your first day.**

**Forgive as soon as possible.**

**Love without boundaries.**

**Laugh without control....**

**and never stop smiling!**

You all take care of yourselves! Be safe!

Love ya, Katy



The Late Chief Judge John M. Roll  
and his JA, Katy Higgins





## TENTH CIRCUIT



*Lynda Brown*

Hello Everyone, I'm the new Circuit Representative for the Tenth Circuit. Ann Neff, Judicial Assistant for Chief Judge Bruce D. Black, United States District Judge, located in Santa Fe/Albuquerque, New Mexico, has been the Tenth Circuit Representative for the past ten years and has done a wonderful job.

A little information about myself. I have worked for Judge Bobby R. Baldock, U.S. Circuit Judge, a total of eight years, three of which were from 1988 to 1991, and the state district court for nine years. Our office is located in Roswell, New Mexico, and, no, we don't travel by flying saucer!! I'm blessed with two wonderful sons, two sweet daughter-in-laws, and four fantastic grandchildren, ages 3 ½, 2, 1, and 7 months.



I missed going to the conference in Seattle, but was told it was most informative and the city was beautiful. There were nine who attended from the Tenth Circuit; six from New Mexico, one from Oklahoma, and two from Utah.

Ann Neff shared a great picture from the conference in Seattle, Washington.

Pictured from left to right: **Back row:** Ann Neff (New Mexico), Bernadette Williams (New Mexico), Tracy Diaz (New Mexico), Theresa Hall (New Mexico), Martha Garcia (New Mexico), and Lyn Marshala (Oklahoma) **Front row:** Helen Brow (New Mexico), Norrine Gardiner (retired Utah), and Phyllis Walker (retired, Utah).

We welcome Mary DeRosa, Judicial Assistant to the Honorable Richard Brooke Jackson, U.S. District Court, District of Colorado, as a new member! The District of Kansas recently celebrated its 150th Anniversary with several events and programs, including, a gala dinner and program on January 28, 2011 at which the Honorable Sonia Sotomayor, Associate Justice of the Supreme Court of the United States, was a special guest. Lots of other events were scheduled throughout the year, including the Circuit Court having a special session in Wichita, Kansas in November.

Sadly, Honorable James E. Barrett, United States Circuit Judge, from Cheyenne, Wyoming, passed away on November 7, 2011 at the age of 89. "As a Judge, he was a prodigious writer, and his opinions were always well-thought-out," said current U.S. District Judge Clarence Brimmer. He will be missed.

Happy New Year to Everyone!!! May 2012 be a blessed year for all of you.

## ELEVENTH CIRCUIT

**Barbara Lay**  
**Executive Administrator**



Merry Christmas and Happy New Year from all of us in the 11<sup>th</sup> Circuit. We're all busy here with family, friends and of course, work! I wish you all the very best in the coming year and hope you all remain loyal members.

### **My Thirty Years with the U.S. Government**

by Barbara Lay, 11<sup>th</sup> Circuit Court of Appeals

I started working for the United States government in Zweibrucken, Germany. After five years of marriage, my husband, Bill, decided to re-join the U.S. Air Force, and then after a few years of being stationed in Florida, the Air Force sent us to Germany where my first job with the government was with the U.S. Army as a GS-2 Clerk Typist – one of the best jobs I've ever had! You haven't lived 'til you've worked in an overseas Army Supply warehouse where you're the only American. I learned to speak a little of the German language pretty quick – enough to get by anyway. I soon got promoted right on up the ladder and at the end of our three-year tour in Germany, I was working for the U.S. Army Base Commander in Zweibrucken. The next stop on my career and on our world tour with the Air Force was Sacramento, California. I was hired by the Commander of the U.S. Army Base while still in Germany. After a couple of years with the Army, I moved on to the office of the General at McClellan Air Force Base, also in Sacramento. We were in Sacramento for six years. While in Sacramento, my husband had a tour in Korea where I was able to visit him on occasion. When he returned to Sacramento, we were moved by the Air Force to Tinker Air Force Base, in Oklahoma City, OK. Yes, you guessed it! I landed a job in the Base Commander's office there. I guess by now I had the hang of it. After 18 months at Tinker, my husband decided it was time to retire and return to our roots in North Florida – where we have been for these past 20 years or so. I miss those early days with the military. Everything was so ordered and disciplined. I will always miss the pomp and circumstance that goes with it as well. The evenings when Taps is played, and every movement on the base stops to listen to the sound, we are reminded – especially those in the military and their families – of what it's all about and what we're working towards.

After arriving in Jacksonville, Florida, I was able to get a secretarial position with the U.S. Attorney's Office. After working for the military for all those years, the U.S. Attorney's office was quite a change for me. The first time one of the attorneys asked me to type up a "subpoena *duces tecum*," I was sure he was talking dirty to me! But thankfully, I had a great mentor there and she helped me "learn the language," so to speak. After about two years with the U.S. Attorney's Office, I was fortunate enough to be selected by (then Chief) Judge Gerald Bard Tjoflat of the 11<sup>th</sup> Circuit Court of Appeals, to replace his secretary of 16 years who was retiring. And that's where I am now with Judge Tjoflat in the 11<sup>th</sup> Circuit for the past 18 plus years. This past June I reached the 30-year mark with the Government. We moved into the brand new Bryan Simpson United States Courthouse in 2003. Before that our chambers was located in a 100-year old U.S. Post Office building. It was so ironic for me being in that building during what I call the twilight time of my working career, because as I looked out the window from my office in that old building, I could see the very building where I began my working life – the Southern Bell building. I started work as a long distance telephone operator two months after graduating high school right there in that building. I also had a 1965 red Mustang convertible during that time! Now here I am across the street ending from where it all started – AND I have a new Mustang convertible! And it's red too! What are the chances of that! Who knew!

I do know that I have been very fortunate in my career. I've traveled a lot and met a lot of great folks along the way. I have much to be thankful for, and I am. Now is the time to slow down and enjoy and savor every minute of every day to be ready for whatever the next 30 years holds in store for me!

## COURT OF FEDERAL CLAIMS – COURT OF APPEALS FEDERAL – COURT OF APPEALS D.C. CIRCUIT –

*Sharon Deare*

On December 2, 2011, the United States Court of Appeals for the Federal Circuit honored the distinguished life and career of Circuit Judge Glenn L. Archer, Jr., who was a member of the Court from December 23, 1985 until his death on July 27, 2011.

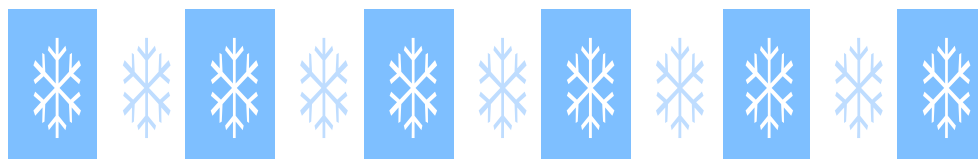
On Friday, November 18, 2011, the Honorable Evan J. Wallach was sworn in as the newest member of the United States Court of Appeals for the Federal Circuit. Chief Judge Randall Rader administered the oath of office, while Judge Wallach placed his hand on both the historic Lincoln Bible and a Wallach family prayer book, which were held by the United States Senate Majority Leader Harry S. Reid. Judge Wallach was nominated by President Obama on July 28, 2011 and confirmed by the Senate on November 8, 2011.

On Saturday, November 5, 2011, Circuit Judge Richard Linn received the A. Sherman Christensen Award at the American Inns of Court Celebration of Excellence held at the Supreme Court of the United States. The award is given to a member of the American Inns of Court who has “provided distinguished, exceptional and significant leadership to the American Inns of Court movement.” Judge Linn has been a leader in the Inns of Court as a past president of the Giles S. Rich American Inn of Court in Washington, DC, a member of the eponymous Richard Linn American Inn of Court in Chicago, IL, and a visiting member of the Honorable William C. Conner American Inn of Court in New York, New York. In addition, Judge Linn’s vision and guidance have led to the formation of twelve American Inns of Court in the last five years and to the creation of the Linn Inn Alliance, which connects the now sixteen intellectual property Inns nationwide.

On Friday, October 14, 2011, the Hon. Douglas H. Ginsburg assumed senior status. Judge Ginsburg received his commission to the U.S. Court of Appeals for the D.C. Circuit on October 14, 1986, and served as chief judge from 2001 until 2008.

*From all of us at the Federal Claims, Federal Appeals and D.C. Circuit, we hope every one of you had a joyful, stress free holiday and have a prosperous 2012!*

Sharon Deare, JA to Senior Judge Loren A. Smith



### **Professional Development and Continuing Education Committee FJSA Scholarship Program**

*By: Sheryl Gilchrist, PP, PLS*

The Committee disbursed scholarship awards for the first half of 2011 to Tina DeMonaco, Janet Curry and Anne Wolf, each in the amount of \$250.00. On September 7, 2011, Janet Curry returned her scholarship award of \$250.00 due to circumstances beyond her control. Tina DeMonaco is continuing her studies towards a Paralegal Degree and Anne Wolf is taking courses to further her legal education. (continued on next page)



There were two applications received for the second half of 2012 -- Tina DeMonaco and Marcy Gatell. Tina DeMonaco was awarded \$326.39 for tuition and books and Marcy Gatell was awarded \$673.61 towards her paralegal studies.

For 2012, \$1500 has been budgeted for the scholarship program. Please remember that when you make an application, you need to provide the **exact** amount that you are requesting and documentation to support the request. The deadlines for applying for a scholarship are **May 31 and August 31**. If applications are sent by mail, they must bear these dates as the postmarked date. No extensions will be granted. Applications are accepted through email to the chair of the committee. Applications postmarked after May 31st or August 31st will not be considered.

I would encourage all members to take advantage of this wonderful program to enhance your skills and personal growth. The more diversified a person is, the better chance of keeping our jobs in the uncertain future for Judicial Assistants. This does not cost members anything, other than the time it takes to fill out the application.

Below is some additional information on the scholarship program:

The FJAA Scholarship Program is administered by the Professional Development & Continuing Education Committee (PDCEC) to enable and assist members in good standing to pursue their educational goals and professional development by taking courses and attending seminars and workshops to provide additional knowledge and skills to enhance job performance.

Unless otherwise approved by the Executive Committee, the minimum amount allocated for the Scholarship Program per calendar year shall be \$500.00. Any monies not awarded in a calendar year will not be carried over to the next year.

The amount awarded per individual scholarship may vary as determined by the PDCEC, depending upon the available funds at the time of the application process. A member may apply for funding for more than one course/program, however, priority will be given to members who have not previously received a scholarship.

The course or training program for which the scholarship is used does not have to be applied toward a degree, but must be work or career-related so that the courts as well as the individual recipient benefit.

Upon completion of the course, seminar or workshop, the scholarship recipient shall write a brief article for the FJAA Newsletter ("In Brief") and provide proof of successful completion of the program to the PDCEC.

If the scholarship recipient does not successfully complete the program for which funds were provided, the recipient will be required to return the funds to the Scholarship Program.

The approval of applications and a decision as to the awards shall be made by PDCEC no later than July 15th or September 30th respectively.

The applicants will be notified by phone or e-mail by July 15th or September 30th respectively.

Should one of the members of the PDCEC be an applicant, the President or someone appointed by the President, shall substitute for the PDCEC member in reviewing the applications.

FJAA Scholarship Applications — For other questions or inquiries, please contact Sheryl A. Gilchrist, PP, PLS Chair, Professional Development & Continuing Education Committee, United States District Court, 444 Southeast Quincy Street, Suite 475, Topeka, Kansas 66683. Phone: 785-338-5485 Email: [sheryl\\_gilchrist@ksd.uscourts.gov](mailto:sheryl_gilchrist@ksd.uscourts.gov).

# FJAA 2011 EDUCATION CONFERENCE SEATTLE, WA

## 2011 Judicial Assistant Conference Summary

Gale Shinozaki

Friday, October 7, 2011—Morning Session

Speaker: The Honorable Richard A. Jones – How to Deal with High Profile Cases

- Creation of a General Media Order

- Creation of a Media Notebook with instructions about Courthouse policies, where media can assemble, courtroom etiquette, etc.

- Set up a pre-trial or pre-hearing meeting with media reps to review media notebook and to answer any questions.

- Review with Marshals on the judge's expectation for reasonable enforcement.

Speaker: The Honorable Ricardo S. Martinez – Wired for Justice? Smart Phones and Smart Jurors

- General Overview of examples of personal electronics in the Courtroom

- Discussion of problem areas where jurors may do personal research both during trial and on personal time.

- Discussion of states (e.g. CA) where there are statutes on the books criminalizing the use of personal technology to interfere with the trial and also for research beyond what is presented in the courtroom.

- Federal law does not address the personal technology issues.

Afternoon Session

Speakers: Deputy US Marshals Craig Nelson and Raymond Fleck – Judicial Security

- Discussion on identifying threats vs. inappropriate communications; what to do in each situation.

- Discussion on sovereign citizen filings, what to look for, what to do when receiving correspondence from them.

- Don't wear or carry court emblem clothing!

Speaker: Betsy Post-Garza, Lexis Representative

- Reviewed new features about LexisNexis

- Personal Lookup – Startling fact: The personal look up displays the first 5 digits of an individual's SSN.

Speaker: The Honorable Phyllis Hamilton, 9th Circuit Aging/Wellness in Chambers

- History of the 9th Circuit's Aging/Wellness committee/program

- Launch of website and programs for judges and staff

(continued on next page)

## FJAA 2011 EDUCATION CONFERENCE SEATTLE, WA

Saturday, October 8, 2011—Morning Session

Speaker: David Decker – Director IT Seattle - Social Networking

Discussion on Spyware, how to clean and prevent future Spyware invasion.

Listing of websites to help: JASIRC, Snopes.com, Threat Explorer, IT Security Awareness Brochures

Tips on how to protect your Machine

Firewalls, Secure wireless router, don't use administrator account for everyday use, back up machine to an external hard drive

Discussion on how to create a strong password

Discussion on different viruses, inappropriate posts, phishing scams

Review of Canons of the Codes of Conduct

Social media sites and what makes them different

Speaker: Rosann Crawford, Chief Training Staff AO – Learning & Development of Chambers Staff

Packing the four P's for learning opportunities: Plan, Prepare, Practice, Perform

Launch of the Judiciary Learning Matrix in December 2011

Speaker: Lou Gill, Director San Antonio Training Center – Doing more with more

How to get people to do what you want them to do

Discussion of effective communication; understanding others motivations for doing something.

Speaker: Stephanie Lawley, JA to Judge Burgess, District of Alaska – Temporary Duty Assignment

Overview of different types of temporary duty assignments

Reside in Washington, DC

Periodically go to Washington, DC

Telecommuting

Where the opportunities are posted

Provision of temporary coverage for duty

Encourage temporary duty by the AO

Note: A complete summary of the 2011 conference with handouts will be completed and loaded to the FJAA web site soon.



Swearing in  
Officers and Circuit  
Reps



Gwen Hunter with Judges Jones,  
Lasnick and Martinez



## PHOTOS FROM FJA 2011 EDUCATIONAL CONFERENCE



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Stephanie Lawley, Katy Higgins and Janet Curry



Honoring Katy Higgins for her service



Speaker Lou Gill and Stephanie Lawley

### 2011 Raffle Winners

Vera Bradley Bag	Jo Mingo - Alaska
Bracelet & Earrings	Pam Wood - Texas
Watch	Sandra McCullar - Arizona
I-pod Nano	Michael Dell - New Jersey
Wallet	Rebecca Baertsch - Minnesota
Black Purse	Ann Neff - New Mexico
Torq. Bracelet & Earrings	Zoretta Gipson - Nevada
Vera Bradley Bag	Lyn Marshala - 10th Circuit
Torq. Necklace & Earrings	Gloria Burnside - South Carolina
Watch	Jo Mingo - Alaska
Pedometer	Liz Daigle - Louisiana
Black Tote	Denise Barbarin - Louisiana
Pearl Necklace & Earrings	Deborah Mahony - Louisiana
Ipad Case	Zoretta Gipson - Nevada
Komen Pink Laptop Case	Linda Tsiatsios - 1st Circuit
Flip Video Camera	Susan Barrios - Louisiana
Kindle	Evan Berquist - Puerto Rico
\$200 Visa Grand Prize	Gail Shafer - Georgia



[www.fjaa.net](http://www.fjaa.net)

Please take time to view our FJAA website. There is a members-only section which contains the last four newsletters, a list of current members, and the Treasurer's Report. The members-only section can be accessed with your member PIN number — type in the word "member" as the username. Changes, corrections, and additions will be made quarterly as the newsletter is posted.

If you have anything you would like to have posted on our website, please send it to

[jennny\\_rudolph@laed.uscourts.gov](mailto:jennny_rudolph@laed.uscourts.gov)

### FJAA GOALS

- To promote the general welfare of its members;
- To encourage the highest ethical standards of conduct among its members;
- To promote continuing education and professional development of its members;
- To further the exchange of ideas and practical information relating to judicial support; and
- To foster among its members a feeling of camaraderie and mutual confidence.



## FJAA SCHOLARSHIP RECIPIENT

I am currently working towards a paralegal certificate. My class for Spring 2011 was a 14-week course entitled "Essentials of Real Estate Law." I picked this course as my last-needed elective class.

Some of the objectives of this class were to identify and investigate the various aspects of real estate sales and purchases (both residential and commercial) and encumbrances.

We had weekly reading assignments from the textbook, weekly class discussions that included a few ethical questions relating to a paralegal's professional behavior, and we drafted a contract for the purchase and sale of residential real estate.

Some of the topics the course touched on included what constitutes real property and what constitutes personal property, what are fixtures, what are liens and how do they attach to both real property and personal property, what are encumbrances, what are encroachments, etc. Other topics included the different financing options available for both residential and commercial transactions, the requirements for HUD and VA loans, the different types of deeds available to parties, and the differences between residential leases and commercial leases.

The instructor lectured on the differences between tangible property and intangible property, what is included in the physical components of real property, the differences in the "bundle of rights" as they pertain to people who own property, and as they pertain to people who lease property. In addition, we discussed the different types of legal descriptions: the metes and bounds method, the government survey method, and the plat method.

This class was interesting and very informative.

In closing, I would like to take this opportunity to thank the FJAA Board for awarding me a scholarship! Also, I would like to thank the members of the FJAA who, by paying their dues, contribute to the scholarship fund.

Tina DeMonaco, Judicial Assistant to

U.S. District Judge Paul G. Rosenblatt, Phoenix, AZ

### HOW WELL DO YOU KNOW YOUR JOB?

How many of these can you answer?

- A. In your building, do you call "911" or another number in the case of an emergency?
- B. What "should happen" if a judge is trapped in an elevator and uses the emergency phone to call for help?
- C. If you, or someone else in chambers, open an envelope and powder or other suspicious materials are evident - what should you do?
- D. If someone calls and makes either a threatening or "inappropriate communication", what should you do?
- E. Do you and others in chambers limit the amount of information given out about the judge's schedule?
- F. Do the entry control devices in chambers work properly, and are the chambers and corridor doors kept closed so that the devices are effective?
- G. Has the judge completed or updated his/her USMS *Judicial Personnel Profile*?
- H. Do chambers staff receive regular security briefings by a representative from the district U.S. Marshal's

office?

- I. When the "fire alarm" sounds - where are you supposed to assemble outside?
- J. Do the judges go to another assembly point? Do you know where? Does the judge?
- K. Where do you "shelter-in-place" in your building?
- L. Where is the off-site "Continuity of Operations" (COOP) location where the court will move if your building is no longer inhabitable? How will the judge and other staff get there?
- M. Do you have an up-to-date "Go Kit" ready to take with you to a COOP location?

If you don't know the answers to these questions, you need to attend the Chambers Staff Administrative Workshop held at the AO in Washington, D.C., every August!

Submitted by Linda R. Speser

Judicial Assistant to Hon. Wendy L. Hagenau



**TREASURER'S REPORT**  
**July 1, 2011 - December 31, 2011**  
 by Carla Gibson Baker



**BALANCE SHEET**

**ASSETS**

Chase Business Classic Checking	9,907.77	
Chase Business Savings	14,998.52	
Wells Fargo Conference Account	<u>3,776.85</u>	
<b>TOTAL ASSETS</b>		<b>\$28,683.14</b>

**LIABILITIES & EQUITY**

Unrestricted Net Assets	23,618.52	
Net Income	<u>5,064.62</u>	

<b>TOTAL LIABILITIES &amp; EQUITY</b>		<b>\$28,683.14</b>
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**PROFIT & LOSS STATEMENT**

**INCOME**

Interest-Savings	7.47	
Membership Dues*	3,185.00	
Miscellaneous Income	250.00	
Special Events Income	<u>2,217.00</u>	
<b>TOTAL INCOME</b>		<b>\$5,659.47</b>

**EXPENSES**

Accounting Fees	701.25	
Outside Contract Services	50.00	
Postage, Mailing Service	89.75	
Supplies	176.26	
Other Operations	41.94	
Other Costs	2,250.00	
Conference, Convention, Meeting	7,114.89	
Travel and Meetings	<u>300.00</u>	
<b>TOTAL EXPENSES</b>		<b>10,724.09</b>

<b>NET INCOME</b>		<b><u>(\$5,064.62)</u></b>
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\*Consists of 98 Members (81 Regular Members, 15 Retired Lifetime Members, & 2 New Members)



## WELCOME TO NEW HIRES:

- 2<sup>nd</sup> Circuit - Sharon L. Volckhausen, JA - Honorable Denny Chin
- 3<sup>rd</sup> Circuit - Frances C. Porreca, Sec.
- 4<sup>th</sup> Circuit - Deborah L. Estep, JA - Honorable. G. Steven Agee  
                   - Whitney A. S. Rogers, JA - Honorable Bruce H. Hendricks  
                   - Jane M. White, JA - Honorable Timothy M. Cain
- 5<sup>th</sup> Circuit - Josef Cortez, Asst. Sec. - Honorable Emilio M. Garza  
                   - Heyda A. Rios, JA - Honorable Marina Garcia Marmolejo  
                   - Mary Medders, JS - Honorable Jane Triche Milazzo  
                   - Heidi Rousselle, JA - Honorable Nannette Jolivet  
                   - Mary Elizabeth Winter, JA - Honorable David R. Jones
- 7<sup>th</sup> Circuit - Gail Oosterhof, JA, Honorable Joseph S. Van Bokkelen
- 9<sup>th</sup> Circuit - Susan C. Davis, Sec. - Honorable William G. Cobb  
                   - Christine Sato, Sec. - Honorable Charles F. Eick  
                   - Patricia V. Hunt, Sec. - Honorable Malcolm F. Marsh  
                   - Mai N. Tieu, JA - Honorable Vincent C. Ferenbach
- 10<sup>th</sup> Circuit - Mary DeRosa, JA - Honorable Richard Brooke Jackson



Susan Eckert Pinkowski  
Newsletter Editor

No room for the Editor's Spot this issue which is good news for you! I hope this issue had a bit more of what you're looking for, but don't hesitate to speak up any time. There was a request to put in the JA birthdays but I'm not going to be able to do that. Suggestion: maybe all the circuit reps can forward that info to their own JAs. Just a thought!

Interesting web site  
to check out

<http://www.fcca.ws/CurrentEvents-Nov11.pdf>

*A free one-year membership for the year 2012 is available to all new JAs that are/were hired between September 1, 2011—September 1, 2012. This free one-year membership is available only to first-time FJAA members.*

The purpose of the Federal Judicial Assistants Association (FJAA) is to promote the general welfare of its members: to encourage the highest ethical standards of conduct; to promote continuing education and professional development; to further the exchange of ideas and practical information related to judicial support; and to foster a feeling of camaraderie and mutual confidence among its members. *In Brief* is a non-copyrighted, in-house publication of the FJAA. Circulation includes members and potential members of the FJAA. Opinions recited herein are those of the authors and are not necessarily those of the FJAA.

## FJAA CROSSWORD PUZZLE No. 1

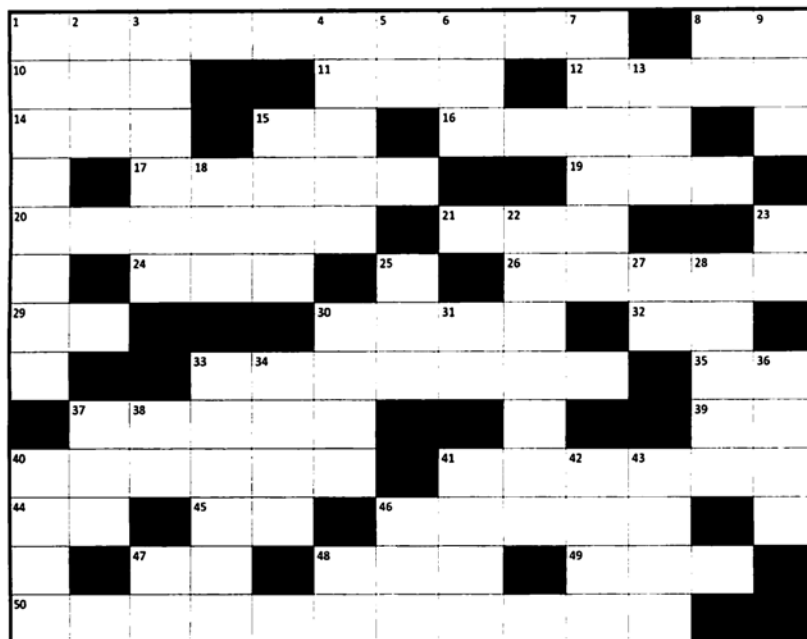
Big Clue: Many answers may be found on the Circuit Rep sheet

## ACROSS

- 1 Gwen's city
- 8 Treasurer's state
- 10 Less is f\_\_r than many
- 11 Censors (B\_\_)
- 12 Job
- 14 Requires a \_\_ signature
- 15 Fargo's state reversed
- 16 The new 6<sup>th</sup> Circuit Rep
- 17 Lake in Antrim County, MI
- 19 Alcohol, Tobacco & Firearms
- 20 150 Carlos Chardon \_\_\_\_\_
- 21 Largest Australian bird
- 24 Rules and \_\_\_\_\_ulations
- 26 Jenny is \_\_\_\_ JA
- 29 Hot beverage (t\_\_)
- 30 \_\_\_\_uate
- 32 Drug users can \_
- 33 1<sup>st</sup> - 10<sup>th</sup> healthy drink
- 37 Glenda's boss
- 39 Sprout (g\_\_w)
- 40 William M. \_\_\_\_ of Madison
- 41 Deare is \_\_\_\_'s JA
- 44 It's a c\_\_ job
- 45 He's an \_\_d duck
- 46 \_\_\_\_ Guard
- 47 Neither n\_\_
- 48 Paul's
- 49 Judge Tarnow

## DOWN

- 1 Where Cabranes presides
- 3 See 10 across
- 4 Judge in C-405
- 5 T\_\_th Circuit
- 6 Don't \_\_\_\_, don't tell
- 7 Cap. Of MN
- 8 In addition to, a\_\_o
- 9 Another word for alias
- 13 27<sup>th</sup> President T\_\_
- 15 The 'D' in DEA
- 18 Uno
- 22 120 N. Henry
- 23 Commissioner of \_\_\_\_ (abbr)
- 25 Rules and \_\_\_\_\_ulations
- 27 Less is \_\_re
- 28 Decorate ornately
- 30 New secty
- 31
- 33 Newsletters has lots of \_\_\_\_\_
- 34 Angered
- 36 Judge Fuste
- 37 New week, abbr
- 38 Off
- 40 CT formerly
- 41 \_\_ & found
- 42 Lion's sound
- 43 Make mistakes
- 46 Pop a single
- 47 Pain response



Sorry it's not symmetrical; this is my first ever attempt!

Susan

## SURVEY RESULTS

Out of over 300 members, we had 15 responses to the newsletter survey about what you wanted to see in your quarterly newsletter. Here are the results:

Happy with it as is = 8

Want more circuit news = 1

Want more national news = 6

Want more articles about developing our profession = 8

Would like to see a puzzle/cartoon/contest = 8

Suggestion: list birthdays = 1

Thank you for your input.

Susan



Au Sable River, Roscommon, MI



## CIRCUIT REPRESENTATIVES

*Please stay in touch with your circuit representative with newsworthy items for the next issue of the newsletter.*

### 1<sup>ST</sup> CIRCUIT MARI ROSA JORGE

c/o Hon. José Antonio Fusté  
U.S. Courthouse, #CH-133  
150 Carlos Chardon Avenue  
San Juan, PR 00918-1754 Ph: 787-772-3121

### 2<sup>ND</sup> CIRCUIT JANET F. HANSEN

c/o Hon. Jose A. Cabranes  
U.S. Courthouse, #CH-133  
141 Church Street  
New Haven, CT 06510 Ph: 203-867-8782

### 3<sup>RD</sup> CIRCUIT ROSEANNA LAMBIASE

c/o Hon. Dennis Cavanaugh  
451 U.S. Post Office & Court House Bldg  
Newark, NJ 07101-0999 Ph: 973-645-3574

### 4<sup>TH</sup> CIRCUIT DIANNE HILLMAN

c/o Hon. Matthew J. Perry, Jr.  
U.S. Courthouse  
901 Richland Street  
Columbia, SC 29201 Ph: 803-765-5067

### 5<sup>TH</sup> CIRCUIT GLENDA SIGNAL

c/o Hon. Louis C. Moore, Jr.  
Hale Boggs Federal Building  
Room B419  
500 Poydras Street  
New Orleans, LA 70130 Ph: 504-589-7625

### 6<sup>TH</sup> CIRCUIT KELLY A. KOPF

c/o Hon. Michael R. Merz  
U.S. Courthouse  
200 West Second Street, Room 501  
Dayton, OH 45402 Ph: 937-512-1550

### 7<sup>TH</sup> CIRCUIT MELISSA HARDIN

c/o Hon. William M. Conley  
U.S. Courthouse,  
120 North Henry Street, #560  
Madison, WI 53703 Ph: 608-264-5087

### 8<sup>TH</sup> CIRCUIT LESLIE WALKER

c/o Hon. Paul A. Zoss  
U.S. Courthouse  
320 Sixth Street, Room 104  
Sioux City, IA 51101 Ph: 712-233-3921

### 9<sup>TH</sup> CIRCUIT GAIL MORGAN

c/o Hon. John W. Sedwick  
United States District Court, Alaska  
222 W. 7th Ave., Room 263B  
Anchorage, AK 99513  
Ph: 907-677-6291

### 10<sup>TH</sup> CIRCUIT LYNDA BROWN

c/o Hon. Bobby R. Baldock  
Joe Skeen Federal Building  
500 N. Richardson Ave., Rm 167  
Roswell, NM 88201 Ph: 575-625-2388

### 11<sup>TH</sup> CIRCUIT BARBARA LAY

c/o Hon. Gerald B. Tjoflat  
Byron Simpson U.S. Courthouse  
300 North Hogan St., Ste 14-200  
Jacksonville, FL 32202 Ph: 404-335-6334

### FEDERAL CIRCUIT SHARON DEARE

c/o Hon. Loren A. Smith  
U.S. Courthouse,  
717 Madison Place, N.W., #328  
Washington, D.C. 20439 Ph: 202-357-6637

### D.C. CIRCUIT SHARON DEARE

c/o Hon. Loren A. Smith  
U.S. Courthouse,  
717 Madison Place, N.W., #328  
Washington, D.C. 20439 Ph: 202-357-6637

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