

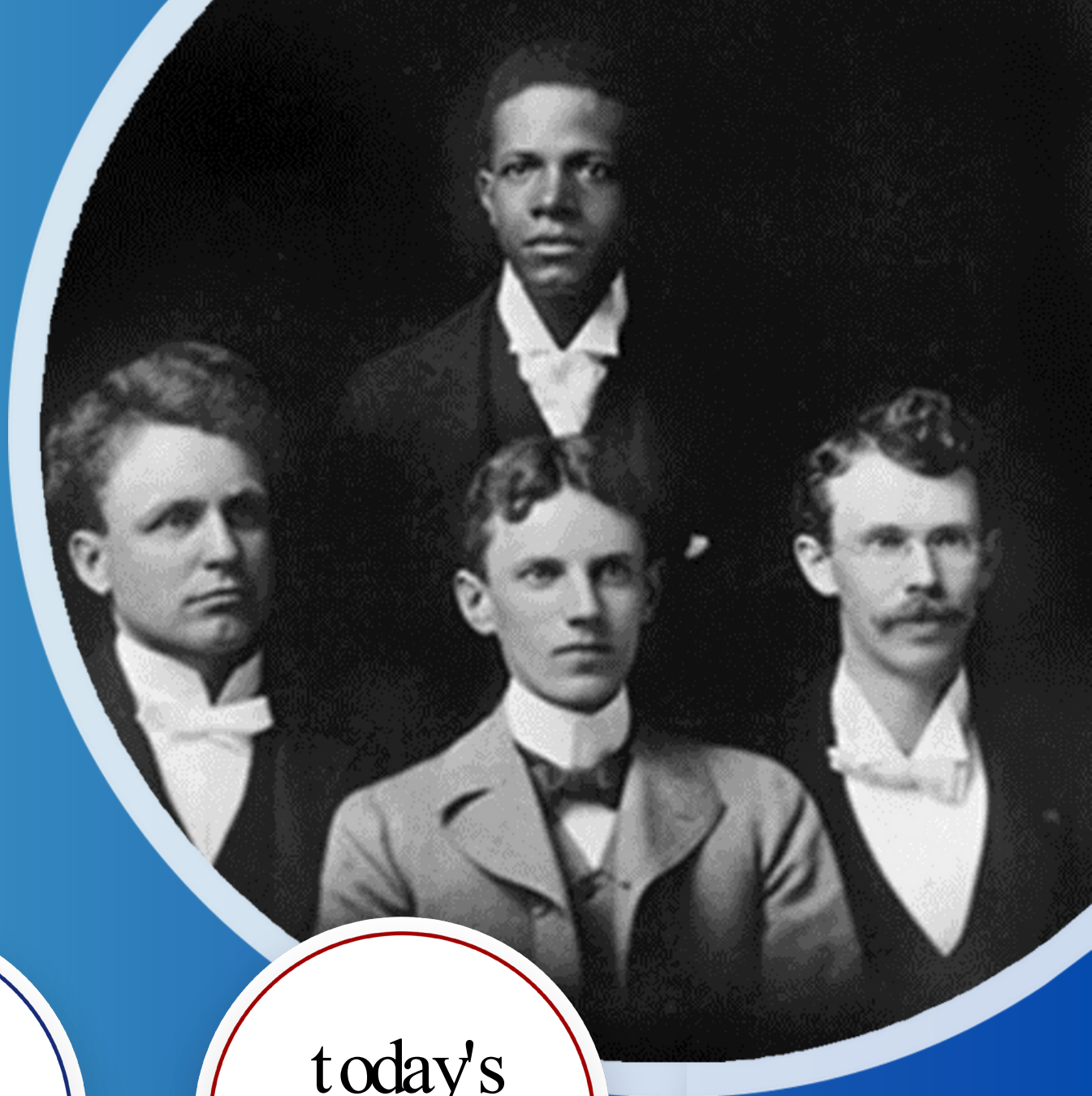


Annual education conference

New Orleans, Louisiana

September 14-16, 2023

Our Shared History



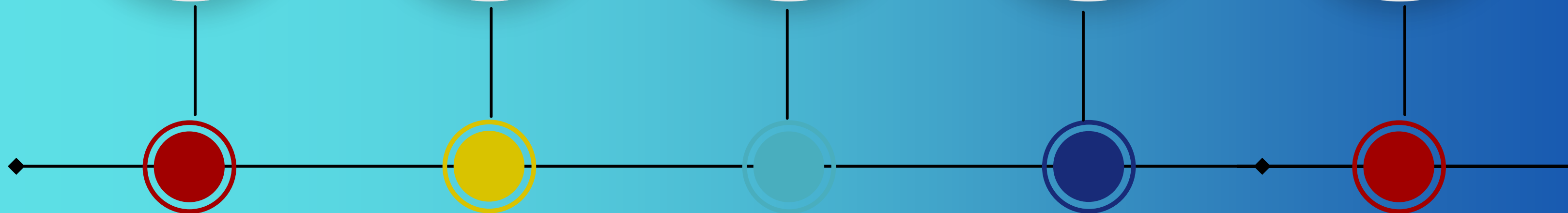
Judicial
chambers

FJAA
history

conference
history

staying
connected

today's
challenges



Early Stenographers

For much of the history of the judiciary, federal judges carried out their duties with no administrative support staff. The Justices of the Supreme Court were authorized in **1886** to hire clerical assistants known as "**stenographers.**"

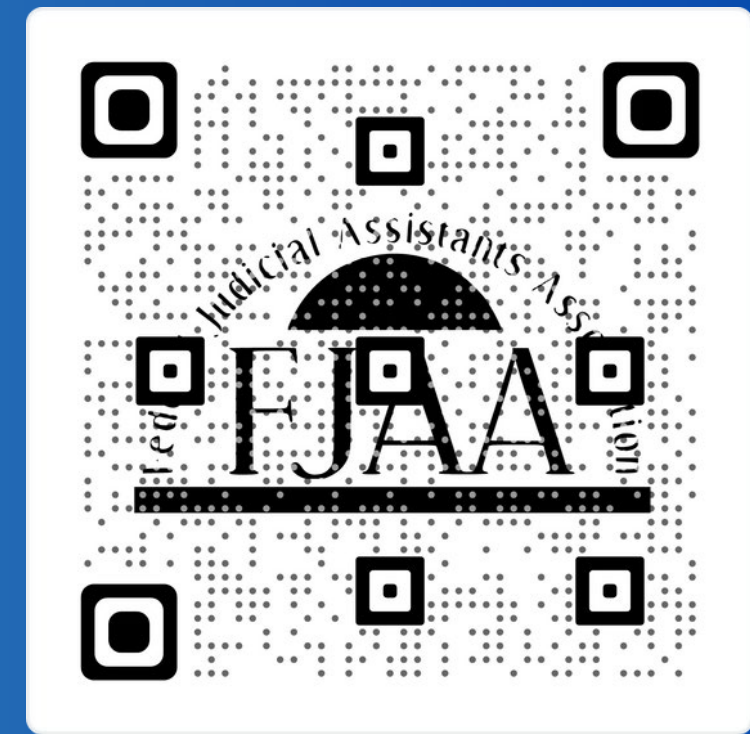
More than fifty years later, in **1938**, Congress appropriated funds for "Miscellaneous salaries" and the hiring of **similar staff** by judges of the circuit and district courts (52 Stat. 268).

Congress replaced the term "**stenographer**" with "**secretary**" two years later and in **1947**, at the request of the Judicial Conference, authorized all circuit and district judges to appoint a secretary. The following year the authorization was changed to allow federal judges to appoint all "necessary" **judicial assistants** and **law clerks**. In **1959** the total number of these appointees was made subject to "any limitation on the aggregate salaries of such employees which may be imposed by law" (73 Stat. 452).

The duties of the **judicial assistants** to federal judges, like those of **judicial law clerks**, have been defined by the individual judges for whom they have worked rather than by statute.

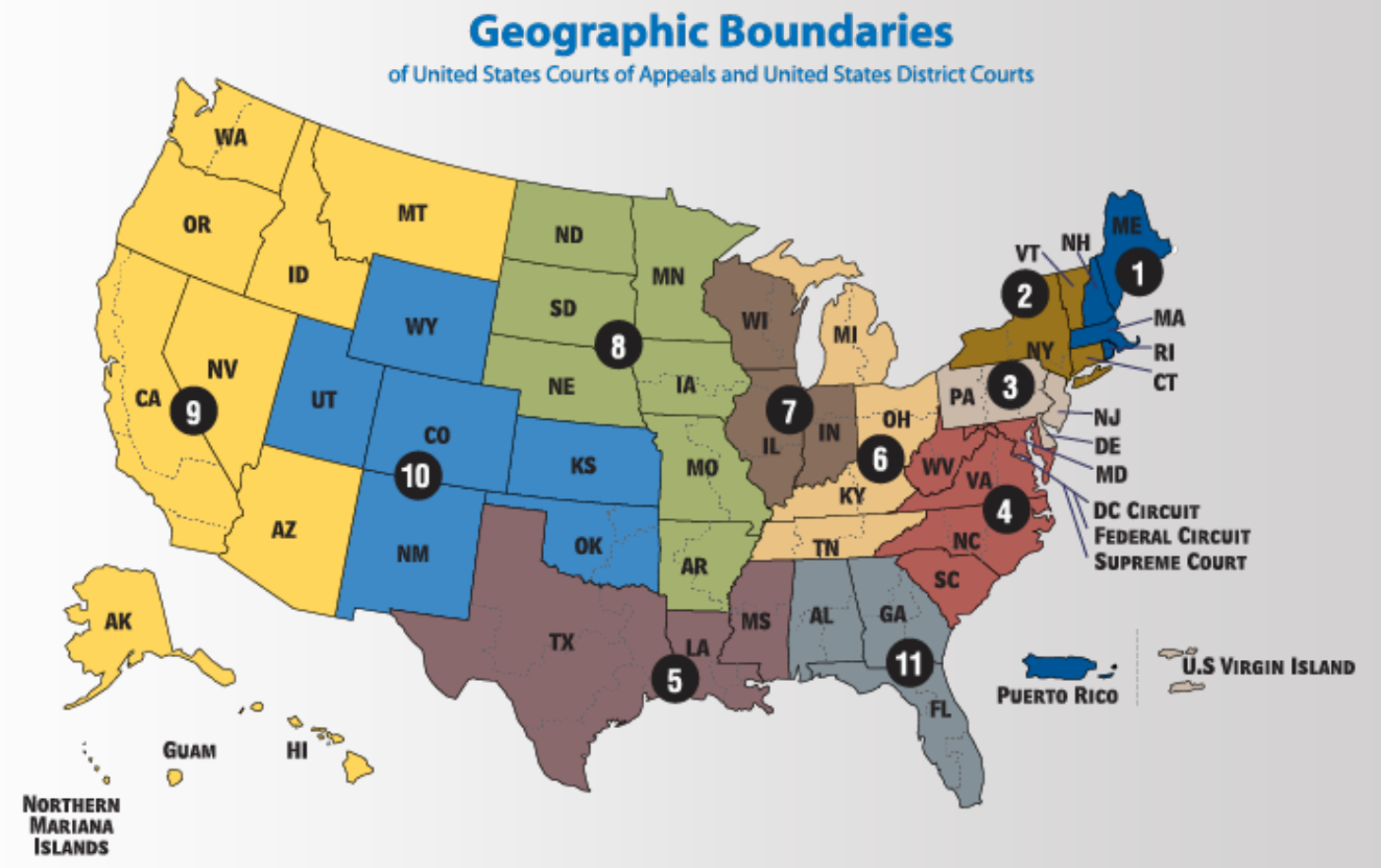


renew your
membership
TODAY



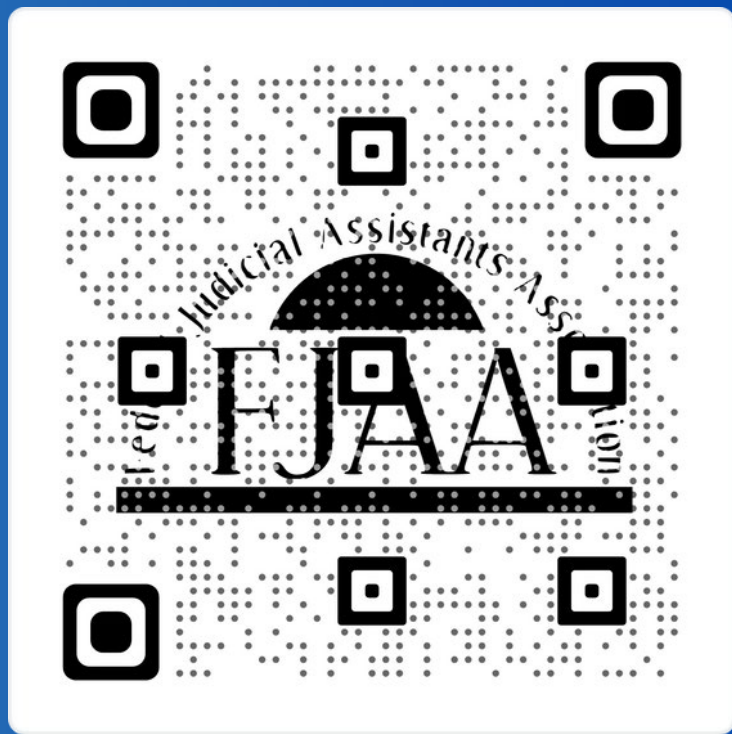
Staff Changes

The combination of increased territory, population and federal jurisdiction proportionally increased the number of federal judges and the caseloads of each judge. Today there are **860 authorized federal judgeships (+20 Article I judgeships)**



Today's chambers staff structure (number of appointees) is limited to "the aggregate salaries of such employees which may be imposed by law" (73 Stat. 452) and is ultimately determined by the individual Judge.

renew your membership TODAY



The Evolution of

FJAA

FJSA

1972

First formed in 1972 as the **Federal Judges Secretaries Association** with membership open to Secretaries to Supreme Court Justices or Article III Judges

FMJSA

1995

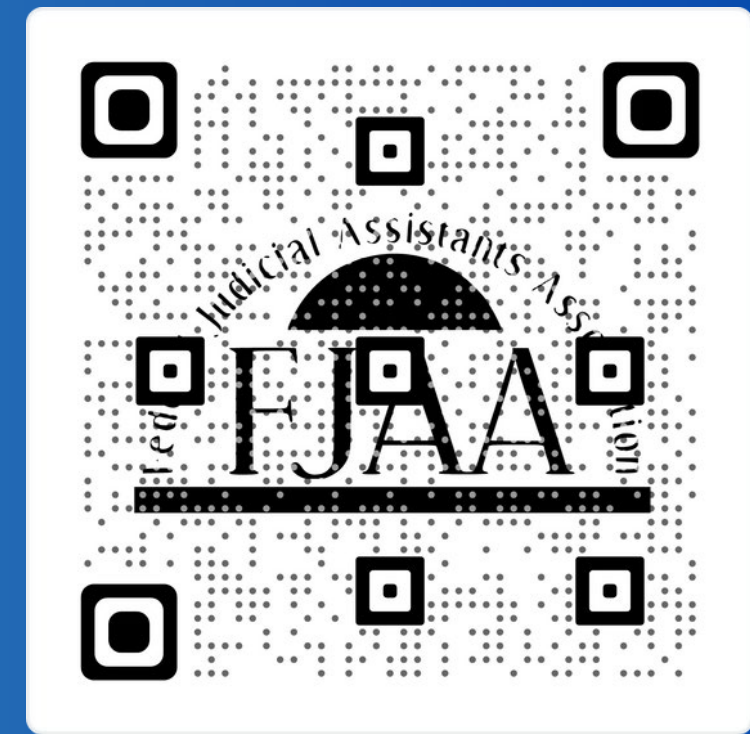
Secretaries to Magistrate Judges formed their own Association in 1995 appropriately called the **Federal Magistrate Judges Secretaries Association**

FJAA

2009

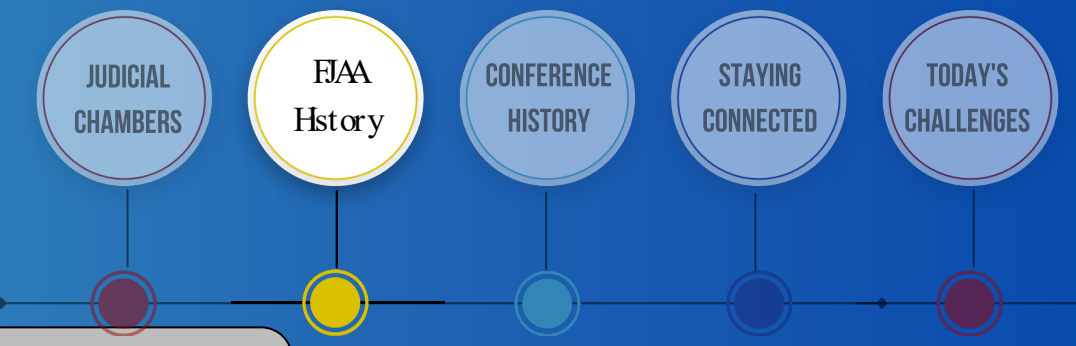
In 2002, FJSA and FMJSA merged to become one Association and in 2009 the association was renamed as the **Federal Judicial Assistants Association**

renew your membership TODAY



Our Shared History

Evolving Logos



FJSA 1972



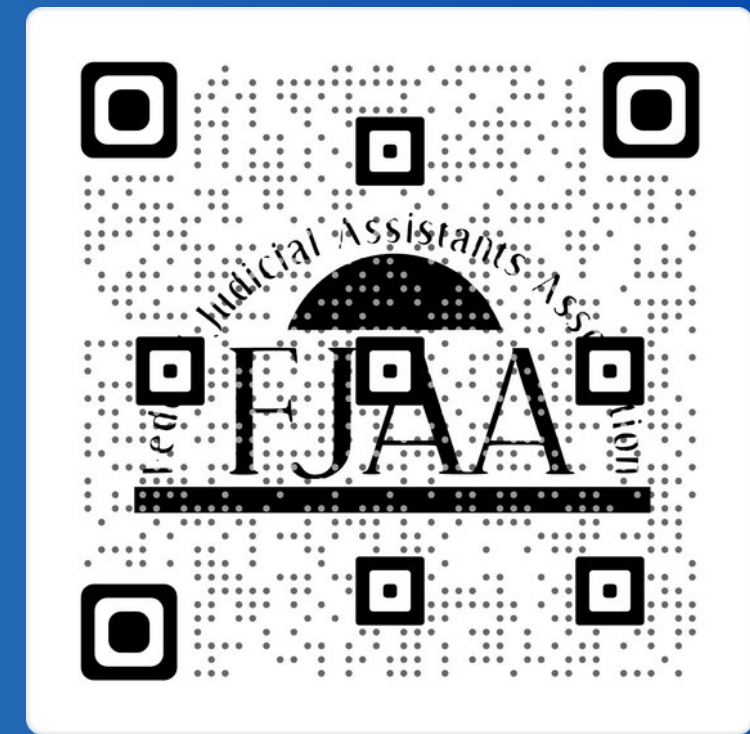
FMJSA 1995



FJAA 2009



renew your membership
TODAY



Messages from our Presidents in Transition

Inner Chambers The President's Pen By Veda K. Kelley

Merger

As I wrote in the last newsletter, this is an exciting time for our Associations. Paula Coley (FMJSA) and Judy Anderson (FJSA) have worked together to combine both sets of bylaws into one. The Committee, made up of members of both organizations, has worked several months reviewing and tweaking them. Be sure and read the article inside this issue for further information. The final version will be mailed to all members of both organizations about the time you receive this Newsletter.

PRESIDENT'S MESSAGE

By Jackie Logue

Well, ladies, this is my last article as President of FJSA. Thank you for allowing me to be president of this wonderful organization. It has been a very productive year as our main goal for the year was the merger with FMJSA. The new Federal Judges' Secretaries Association will become effective November 1, 2002. These are exciting times for our association!

Issue 1

December 2002

The FJSA NewsLetter

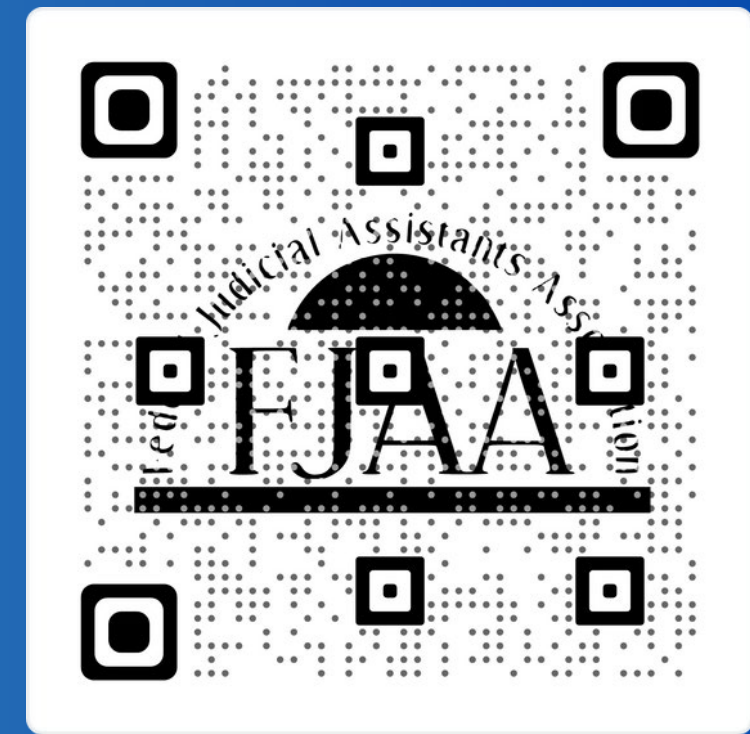
Newsletter of the Federal Judges Secretaries Association

The President's Message

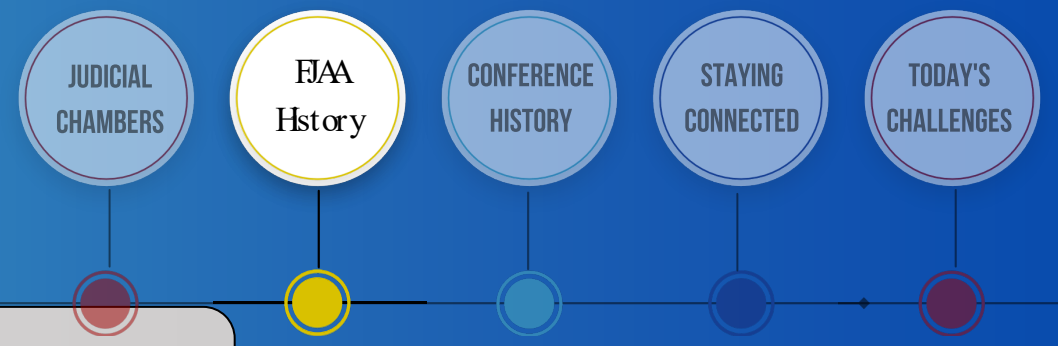
By Ann Nielsen

First and foremost I wanted to express what an honor it is to be the President of the newly formed Federal Judges Secretaries Association. As most of you know, the FMJSA and the FJSA have merged to form one association. This should be an exciting and eventful year for all of us. If the excitement and energy exhibited at the Salt Lake City Conference are any indication of our future, we are in for a great ride!

renew your membership TODAY



Coming Together: Associations & Committees



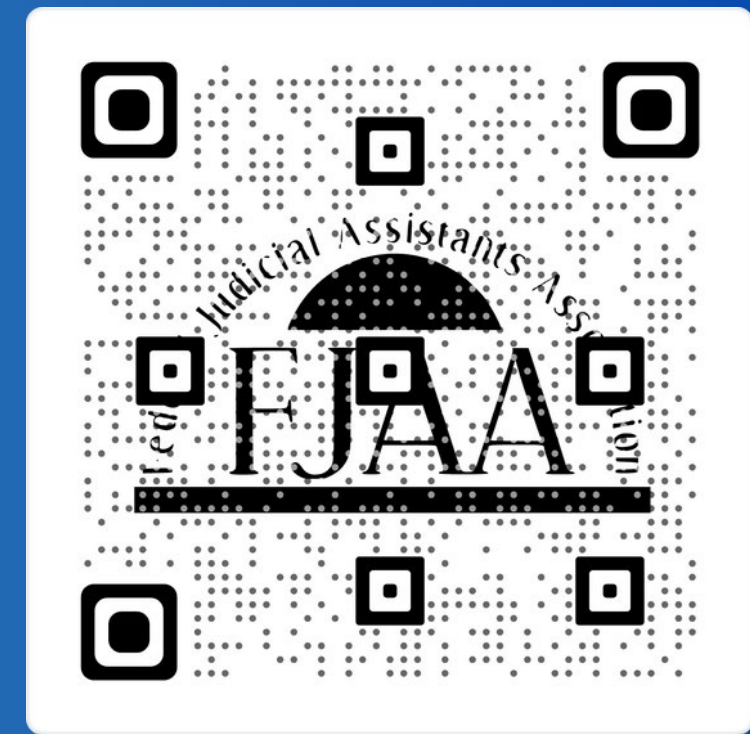
FJSA HAD 3 COMMITTEES : 1992

- (a) Audit
- (b) Membership and
- (c) Nominations & Elections

FJSA & FMJSA MERGE,
EXPANDING TO 12 COMMITTEES : 2002

- (a) Audit, (b) Budget & Finance, (c) By-laws, (d) Legislative, (e) Long-Range Planning, (f) Membership, (g) Nominations & Elections, (h) Ways & Means, (i) Public Relations/ Newsletter, (j) Professional Development & Continuing Education, (k) History & Archives, and (l) Annual Conference.

renew your
membership
TODAY



Historical Reports & Publications

Bylaw Drafting Process,

Voter Eligibility &

Proposed Distribution Timeline

- FJSA constitution & bylaws from 1994 (pre-merger)
- FJSA constitution & by-laws from 2002 (post-merger)
- FJAA current constitution & by-laws
- FMJSA April 2002 newsletter (pre-merger)

Report On The Successful Merger

November 1, 2002

- FJSA August 2002 newsletter (pre-merger)

History of the Merger Initiative, including the

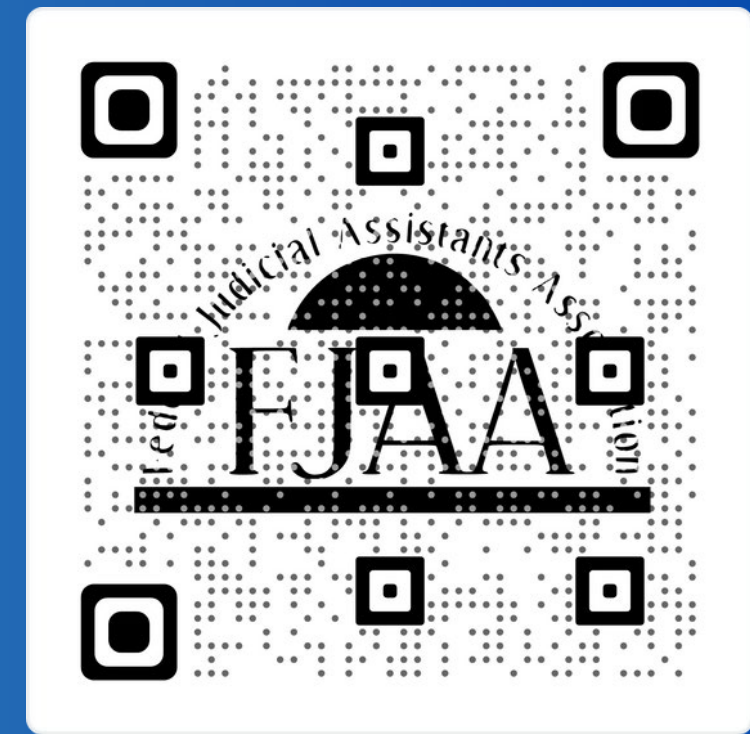
Involvement & Efforts of JSAG

- FMJSA August 2002 newsletter (post-merger)

First Newsletter Publication Post-Merger

- FMJSA August 2002 newsletter (post-merger)

renew your membership TODAY



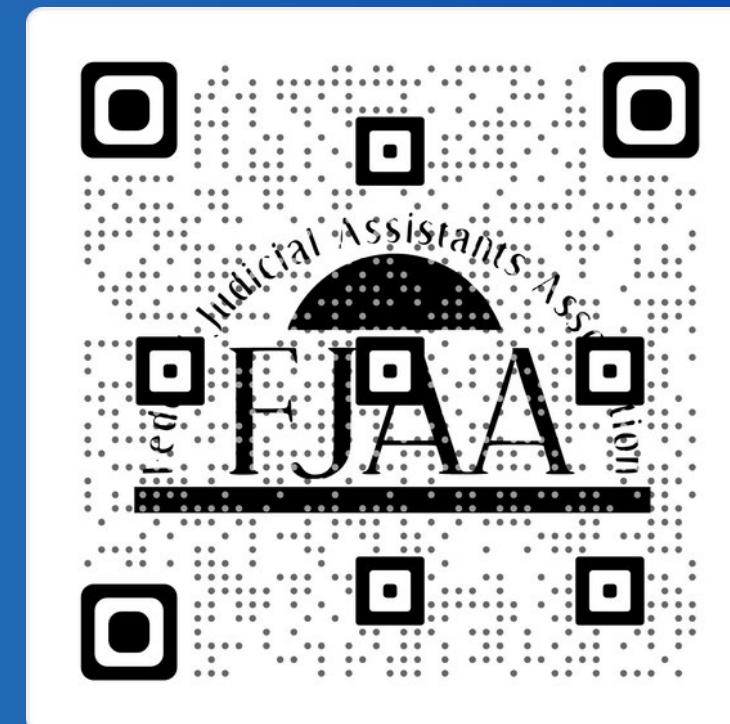
TWO OF THE GOALS OF FJAA

“[t]o promote continuing education and professional development of its members”; and

“[t]o further the exchange of ideas and practical information relating to judicial support”.

To that end, the Association sponsors an annual educational conference in various locations throughout the United States.

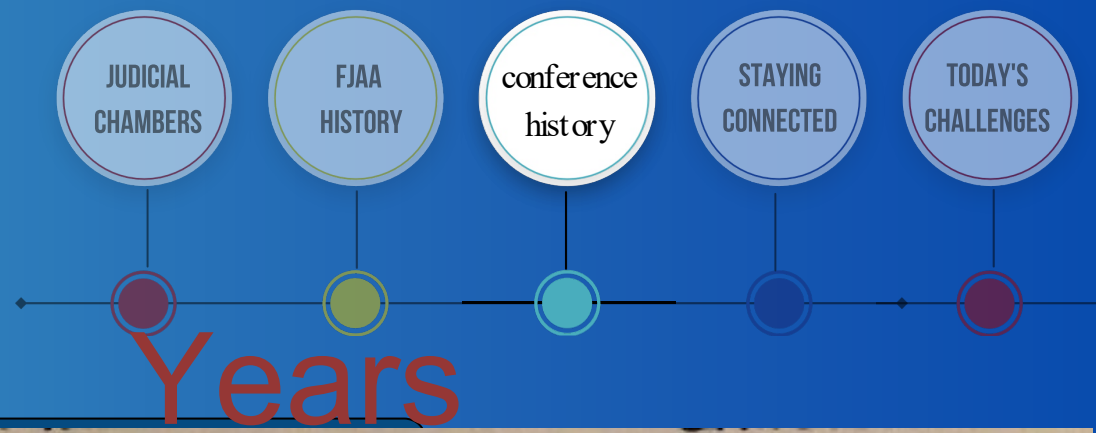
renew your
membership
TODAY



Our Shared History

Prior Conferences

The Early Years



1975 - DC



1977 - NV



1978 - LA



1980 - NV



1981 - DC



1982 - IL



1983-GA



1984 - WA



1985 - CO



1986 - PA



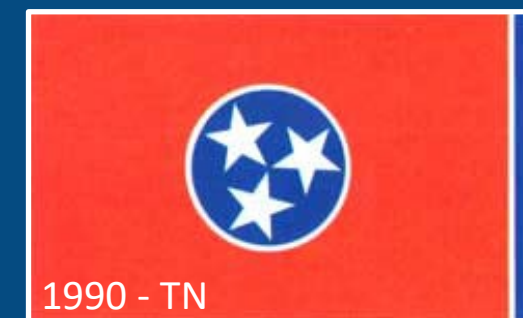
1987 - MO



1988 - MA



1989 - UT



1990 - TN



1991 - PR

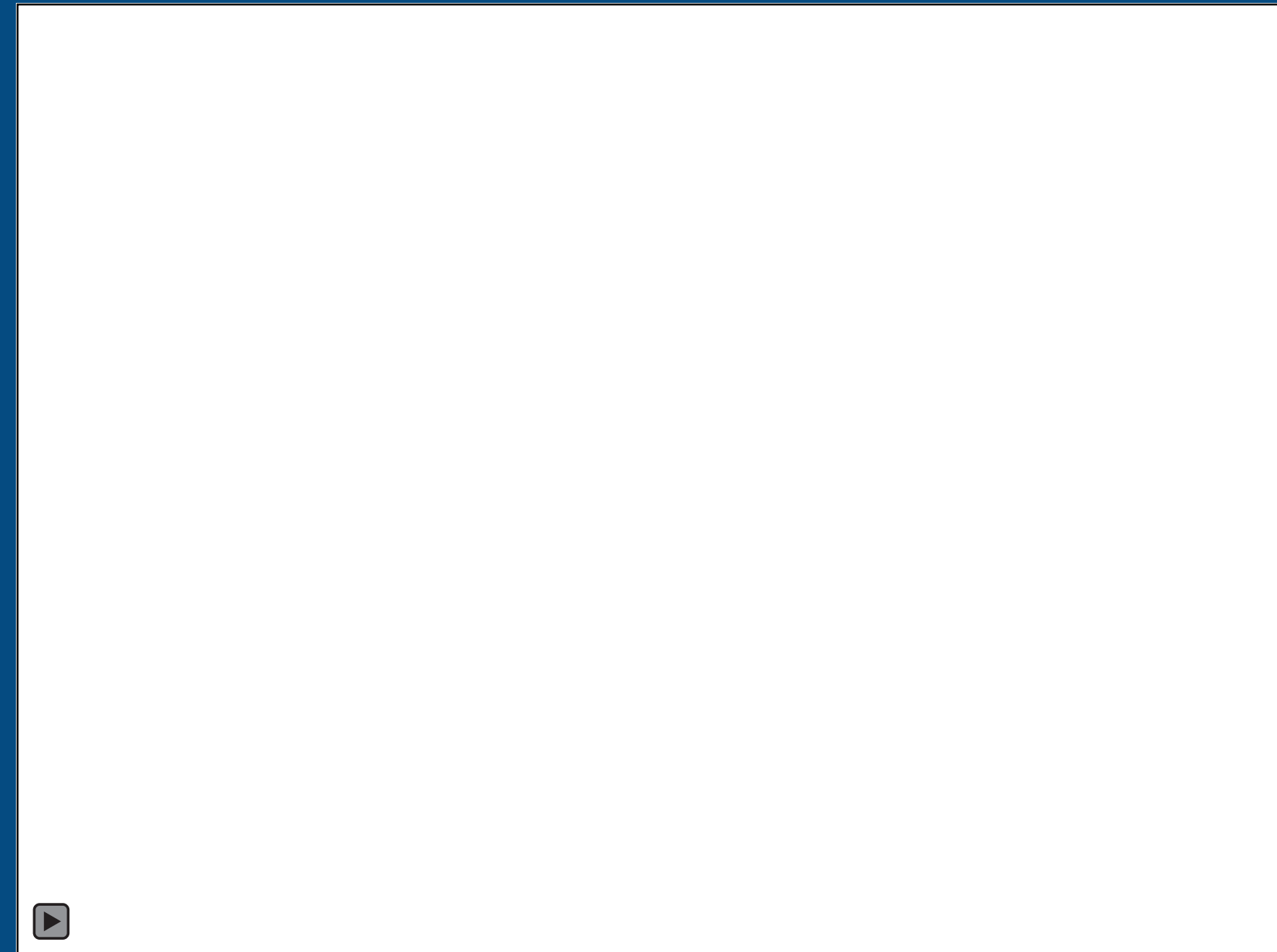
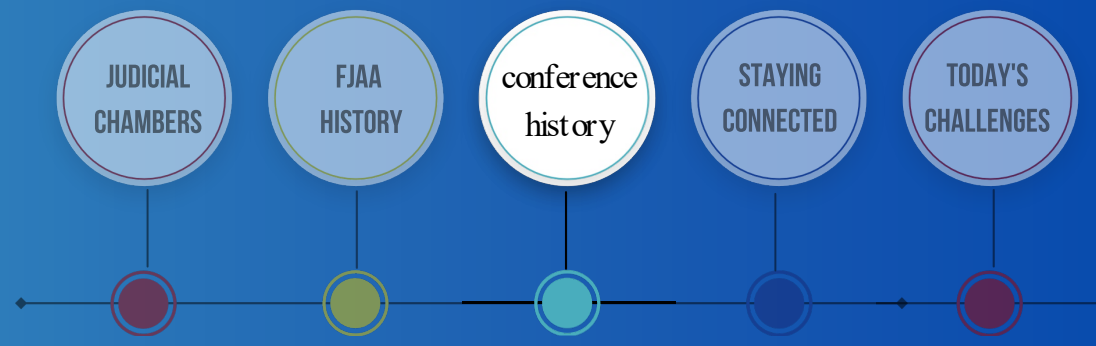
CONFERENCES
FEDERAL JUDICIAL SECRETARIES ASSOCIATION

FIRST	--	Washington, DC	--	May 30-31, 1975
SECOND	--	Las Vegas, NV	--	Oct. 21-24, 1977
THIRD	--	New Orleans, LA	--	May 27-28, 1978
[Canceled]	--	[New York City]	--	[May 1979]
[Canceled]	--	[San Francisco]	--	[May 1980]
FOURTH	--	Las Vegas, NV	--	Oct. 11-13, 1980
[Canceled]	--	[Chicago]	--	[Oct. 1981]
FIFTH	--	Washington, DC	--	Oct. 9-11, 1981
SIXTH	--	Chicago, IL	--	Oct. 8-10, 1982
SEVENTH	--	Atlanta, GA	--	Oct. 7-9, 1983
EIGHTH	--	Seattle, WA	--	Oct. 5-7, 1984
NINTH	--	Denver, CO	--	Oct. 18-20, 1985
TENTH	--	Philadelphia, PA	--	Oct. 10-12, 1986
ELEVENTH	--	St. Louis, MO	--	Oct. 9-11, 1987
TWELFTH	--	Boston, MA	--	Nov. 11-13, 1988
"Lucky" THIRTEENTH	--	Salt Lake City, UT	--	Oct. 13-15, 1989
SCHEDULED:				
		Memphis, TN	--	1990
		San Juan, PR	--	1991

Submitted by: Jackie Logue Thanks for sharing the history

Our Shared History

Prior Conferences 2010 - 2023



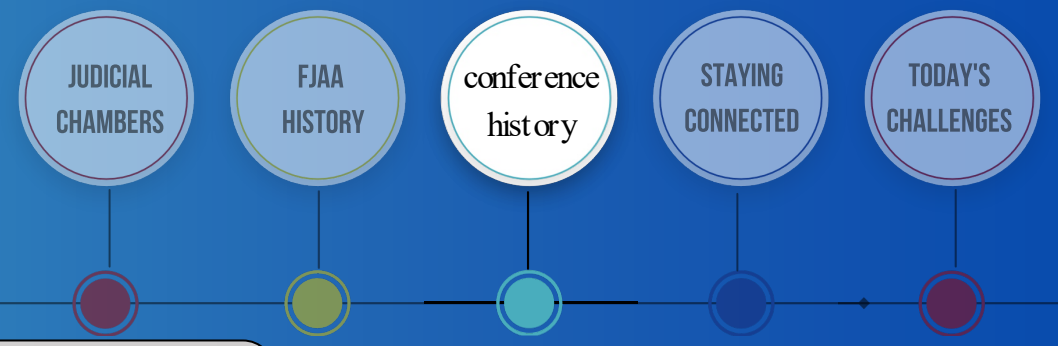
Slide Show
Press Play



renew your
membership
TODAY



Noteworthy Joint Conferences



OCTOBER 2001

Members of **FJSA**, **FMJSA** and
The Association of Bankruptcy
Judicial Assistants (**ABJA**)
held a joint conference in
Chicago, Illinois

JOIN US IN
CHICAGO



2001
FJSA • FMJSA • ABJA
Conference

Brief Summary of The 2001 Conference *By: Flay Sambrone-Metoyer*

What a conference! As in 1998 our association members met with the Federal Magistrate Judges Secretaries Association (FMJSA) and the Association of Bankruptcy Judicial Assistants (ABJA) for our 2001 conference in Chicago, Illinois. The conference was very educational as well as fun.

The following is a brief summary of what took place at that conference.

October 4th:

One could feel the excitement in the hotel as we registered for the conference. Our executive board met and discussed such issues as, merging our association with the Federal Magistrate Judges Secretaries Association, retirees having the right to vote, fund-raising activities, and changing officers at the annual conference.

Later that evening was the welcoming reception. We saw old and met new friends, enjoyed great food and drinks and were entertained by several judges from the local federal court who sang and played musical instruments.

October 5th:

Michael Berney, from the Federal Judicial Center and Mari Rosa Jorge (one of our members) presented an educational session on "Analysis v. Assumption - Making Bias Free Choices".

Later that afternoon Lee Horvath of the Administrative Office spoke in-depth and answered questions concerning Flexible Benefit Accounts/Full Flex Cafeteria - Style Programs.

Maurice White, Chief of Programs and Workforce Development Division (PWDD) at the Administration Office

spoke about training for Judicial Assistants/Judicial Secretaries. He also introduced a CD-ROM that will be released sometimes early this year to assist experienced and newly appointed Judicial Assistants/Judicial Secretaries.

October 6th:

Our first speaker of the day was Gretchen Van Dam from the 7th Circuit Library. She demonstrated electronically generated legal research.

John Leonard and Jim Schaaf from the Administrative Office Information Technology Systems Development and Support Division gave a demonstration on Lotus Notes and Case Management/Electronic Case File Applications. This was especially useful because most of the attendees had just started working with Lotus Notes or will be getting it in the very near future.

On Friday and Saturday during lunch we had motivational speakers.

Later that evening our banquet was held at the hotel. We all sat down to a wonderful dinner. The speaker of the night was Judge William J. Bauer, who kept us laughing.

October 7th:

Our joint association business meeting was held that morning. The following was discussed, Lael Noble, Susan Doty, Norrine Gardiner and Phyllis Walker spoke about the 2002 Conference to be held in Salt Lake City Utah. I gave the Judges Secretaries Advisory Group (JSAG) report, and Shirley Newsome spoke about training funds that are available to attend these conferences, but that it is important to attend all sessions.

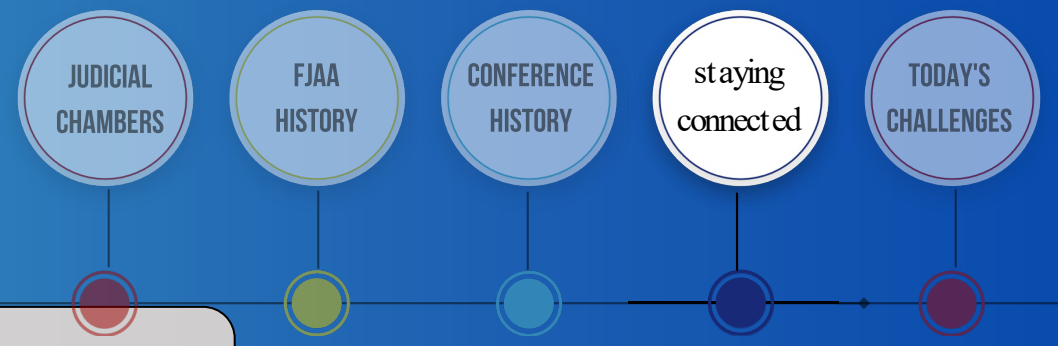
During our separate association business meeting, we discussed, our association merging with the Federal Magistrate Judges Secretaries Association, retirees voting, fund raising, a location for the 2003 conference, and circuit representatives serving more than two years.

renew your
membership
TODAY



Our Shared History

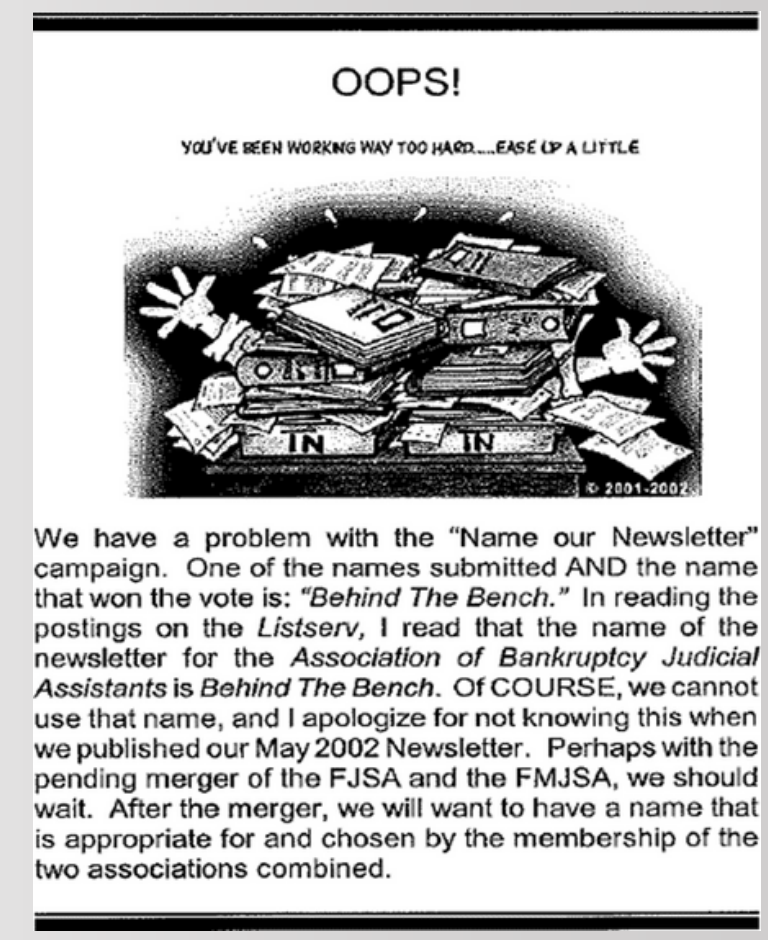
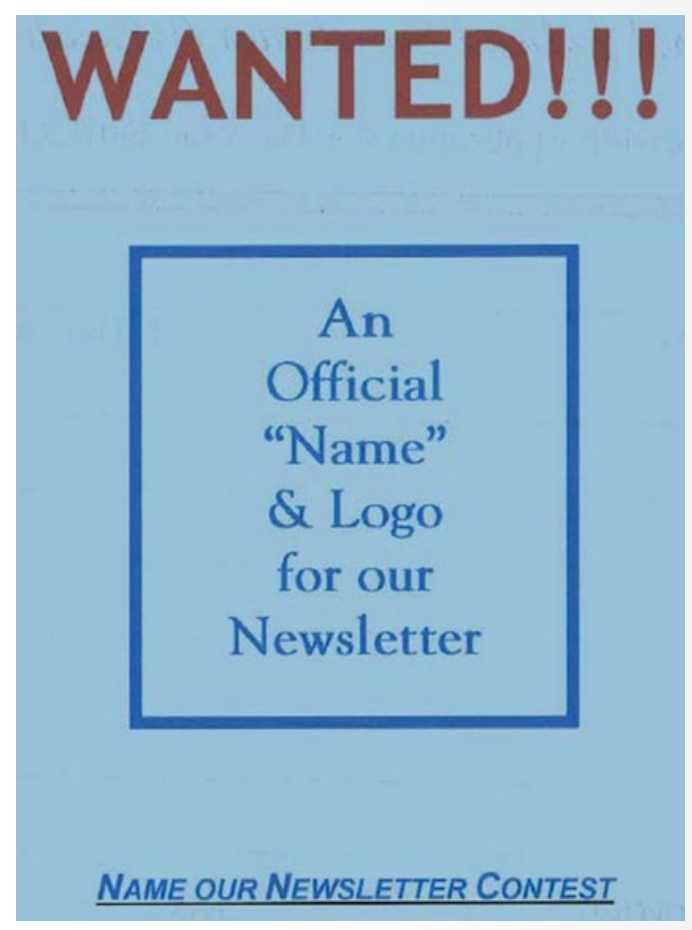
Connecting Through Newsletters



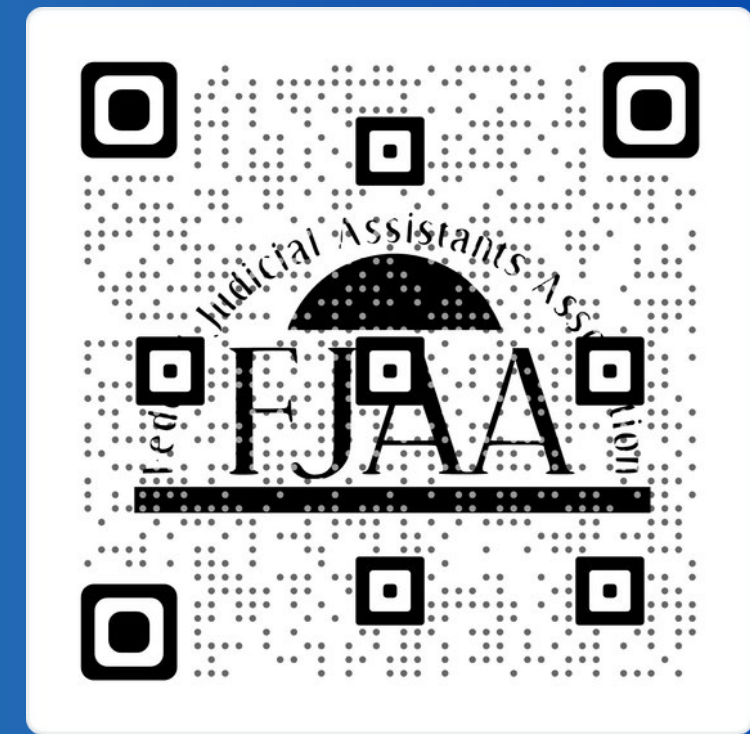
Each association (FJSA, FMJSA and FJAA) published newsletters under various titles throughout the years.

After the merger of the FJSA and FMJSA, a **campaign** was **launched** to rename the publication.

A search of the archives revealed a **small snafu** in this undertaking.



renew your membership TODAY



Our Shared History

About the Newsletter

JUDICIAL CHAMBERS

FJAA HISTORY

CONFERENCE HISTORY

staying connected

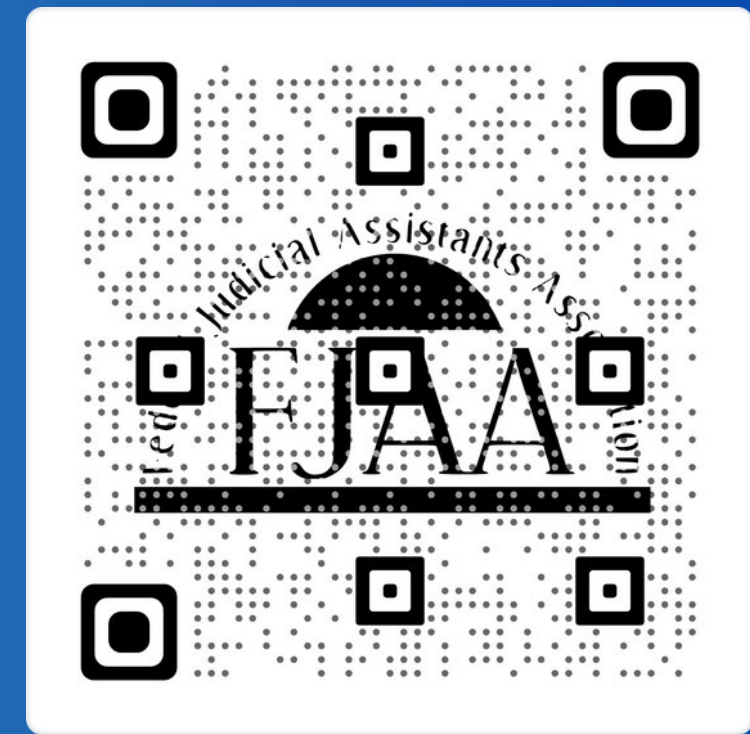
TODAY'S CHALLENGES

The Newsletter, like so much of the history of our Association, has undergone many renditions. It is our historical record and a direct method of communication with our membership to disseminate and solicit information. Without the committee staffers' volunteer efforts, much of the content of these panels would be unavailable.

In its current form, the Newsletter Committee consists of at least three members of the Association. This Committee is responsible for the publication of a minimum of three issues annually. Each issue contains a message from the current Association president and articles from members solicited by circuit representatives, together with information about Annual Conferences, officer and committee actions, legislation, elections, members, etcetera.

Featured in a report cover entitled "President's Column" is a selection of messages shared by various Association presidents of the FJSA, FMJSA and the FJAA.

renew your membership
TODAY



Our Shared History

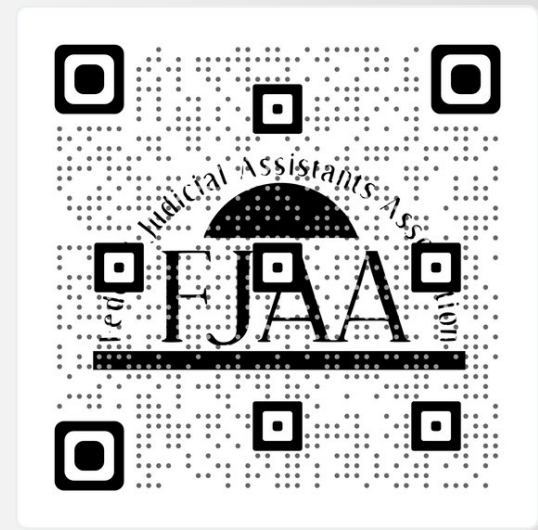
- JUDICIAL CHAMBERS
- FJAA HISTORY
- CONFERENCE HISTORY
- staying connected
- TODAY'S CHALLENGES

FJAA Website

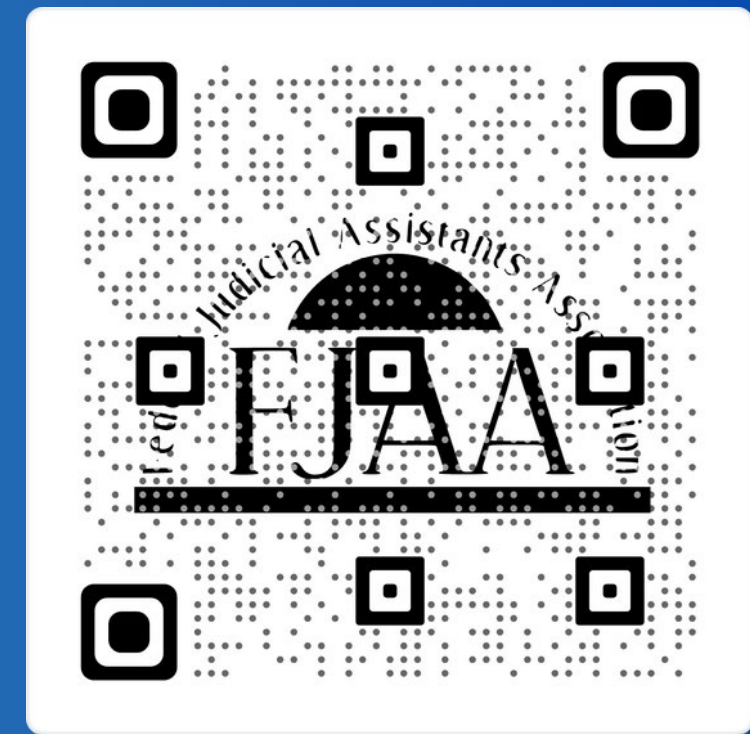
www.fjaa.net



- Home
- Officers
- Circuit Reps
- Committees
- Constitution
- Scholarship Application
- History/Archives
- Members Only



renew your membership TODAY



Our Shared History

Website History

JUDICIAL
CHAMBERS

STAYING
CONNECTED

CONFERENCE
HISTORY

staying
connected

TODAY'S
CHALLENGES

By 2001, both the FMJSA and FJSA had websites up and running. Carolyn Weber was the first Webmaster for FMJSA's website, while Martine Talbot was the first Webmaster for the FJSA site. At some point after the organizations merged, Cathy Gray (TNMD) took over as Webmaster and held that post for several years. Then in 2016, Melissa Hardin (WIWD) assumed the role of Webmaster and migrated our site to the current version.

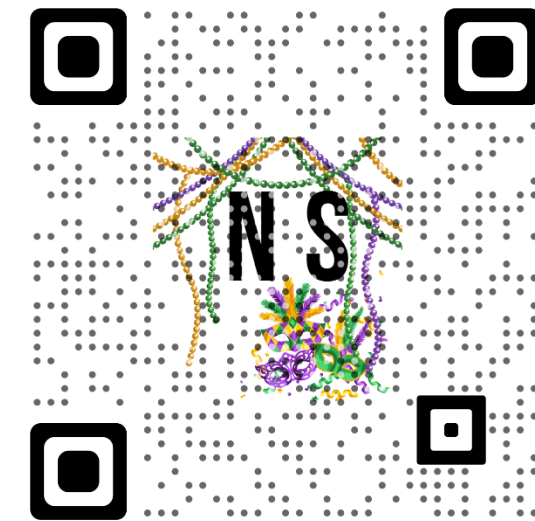
Did you know . . .

Under the "Members Only" Tab, you can find information on "Top Duties in Chambers," "Grammar usage sheet," our current membership roster and current newsletters.

In addition, under the drop-down list, there are [past newsletters](#) from the FJAA, FJMSA and FJSA, as well as [photos](#) and content from past conferences.

Be sure to email photos from this conference you'd like to share with our members to the Webmaster!

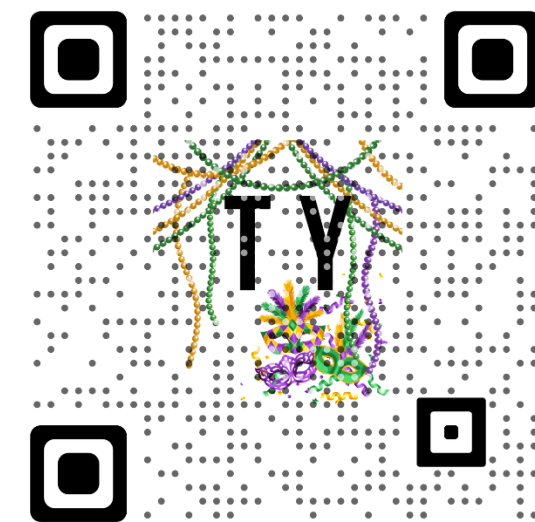
(EMAIL ADDRESS)



Natalie_stock@ca2.uscourts.gov

send us your
photos!

Tracy_young@ried.uscourts.gov



Navigating Our Website

"Circuit Reps" Tab

In addition to the list of each circuit's representative, you can find helpful tips for being a circuit representative, including how to process membership applications and tips for the newsletter.

"Scholarship Application" Tab

Read a short synopsis of the purpose of our FJAA scholarship and eligibility requirements. You can also find a .pdf of the application and where to send it for consideration.

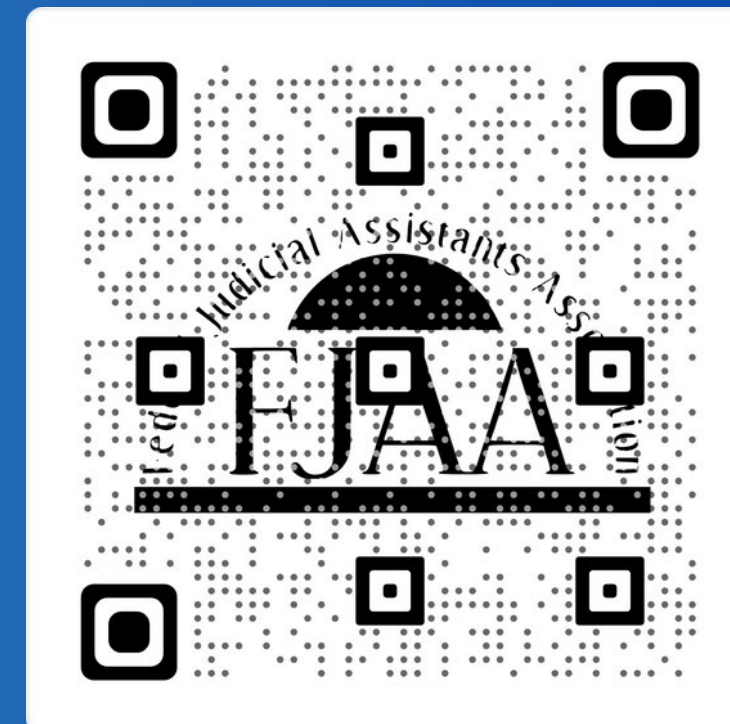
"Committees" Tab

Locate a drop-down list of all the various committees for which you may volunteer, along with a short description of the committee's purpose and current members.

"History/ Archives" Tab

Find pictures and materials from prior conferences.

renew your
membership
TODAY



Our Shared History

What Our Future Holds

Successive generations of **judicial assistants** have performed the **prestigious work** of office administration within judicial chambers while **adapting to changes** in office technology. Whether transformations comes through Excel, Word, Powerpoint, A.I, or Canva:

Together we Can Meet The Challenges !

renew your membership TODAY



Our Sources of Revenue

Membership Dues

Annual Conference Fees

3 Ways To Join FJAA

JUDICIAL
CHAMBERS

FJAA
HISTORY

CONFERENCE
HISTORY

STAYING
CONNECTED

Today's
Challenges

Early Bird Drawing

Early Bird Drawing –renew or join between January 1 and March 31 for chance to win \$ 100.

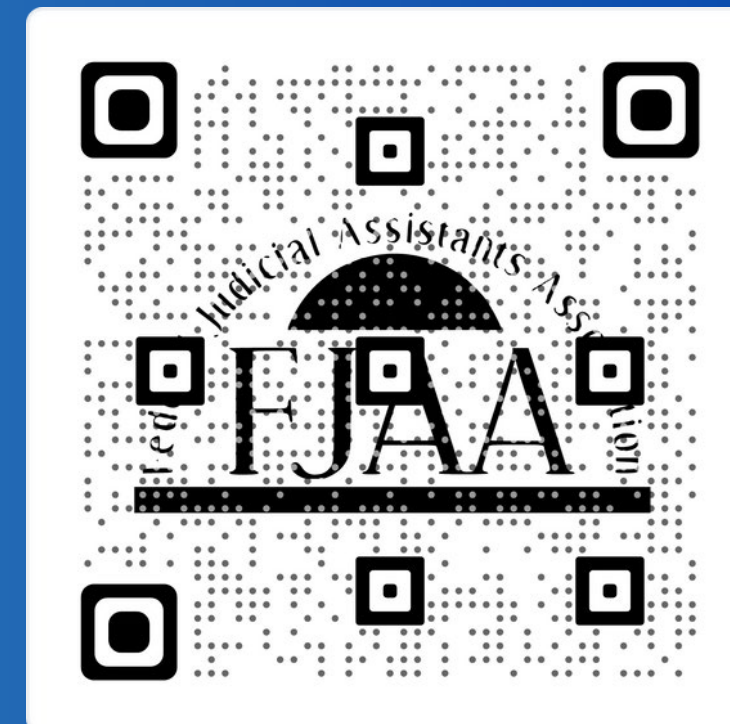
Recruit & Refer

Recruit a new member between January 1 and the date of the annual conference for a chance to win \$ 100.

Renew

Renew your membership at the annual conference for a chance to win \$ 100.

renew your
membership
TODAY



Our Shared History

Maintaining the Archives

Building upon the hard work of prior committees,
We, The History & Archives Committee,
are committed to cataloging our collective experience.

To that end,

EMAIL YOUR PHOTOS

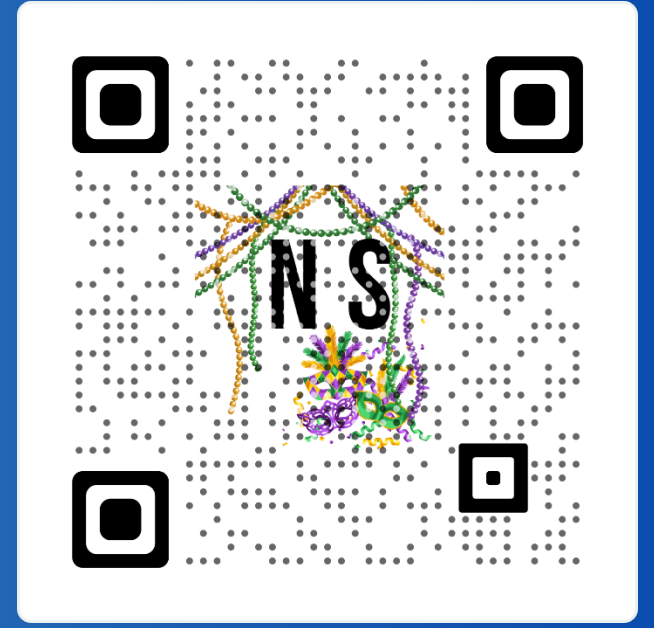
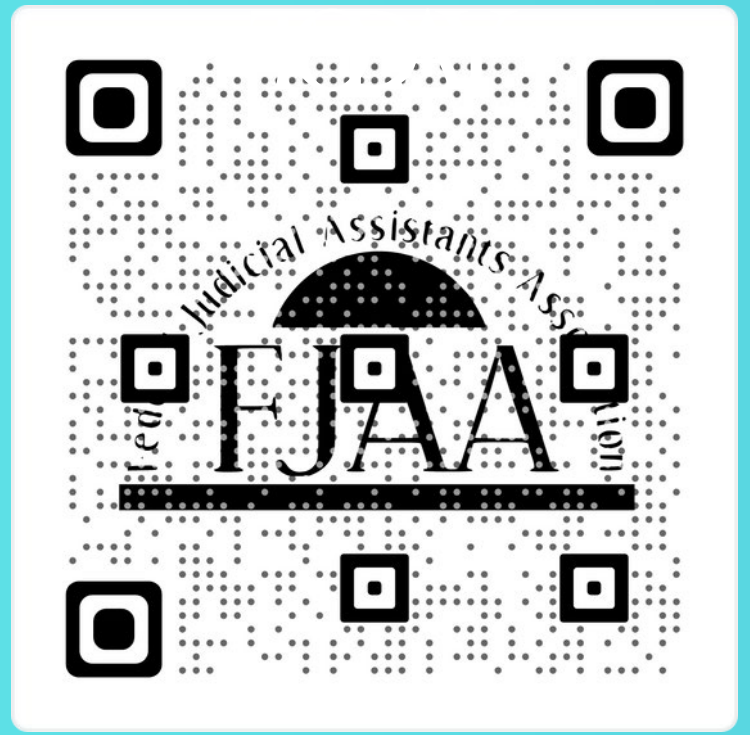
& help document

Our Shared History

Michele Czarnecki, Chair Natalie Stock, Co-Chair Susan Devine, Co-Chair
U.S. Court of Appeals for the Second Circuit

Committee Note: On behalf of all members of the FJAA, We wish to express our sincere thanks to
[Jake Gottfredson](#) , 2nd Circuit Librarian,
for his assistance in upgrading the FJAA Power Point. July 2023

renew your membership



Natalie_stock@ca2.uscourts.gov

send us your photos!

Tracy_young@ried.uscourts.gov

